

**LOUISIANA BOARD OF MASSAGE THERAPY –  
Meeting Minutes  
March 17, 2023 - Open Board Meeting – TIME: 9:30am**

**PLACE:**

6222 Jones Creek Road  
Meeting Room 3  
Baton Rouge, LA 70817

**Call to Order by Kathie Lea at 9:43 am**

**Roll Call P=Present A=Absent**

**Members:**

Kathie Lea: Chairperson	<b>P</b>
Rosemary Wilkinson: Secretary	<b>P</b>
Karla Swacker	<b>P</b>
Donna Green	<b>P</b>
Memry Hodum	<b>P</b>
Amie Dudzinski	<b>A</b>
Sheri Morris: Attorney	<b>P</b>
James Raines: Attorney	<b>P</b>
Mary Sue Stages: CPA	<b>P</b>
Tricia Thibaut, Executive Director	<b>P</b>
Aubry Leiva: Executive Assistant	<b>P</b>
Chandra Wiley: Administrative Assistant	<b>P</b>

Reading of Mission Statement by Chairperson

**Public Comment<sup>1</sup>**

Public Comment given by James Steele as a thank you to board members and office staff during his tenure on the board.

**Business:**

1. Oath of Office
  1. Memry Hodum
  2. Kathie Lea
  3. Karla Swacker

Motion made by Karla Swacker to amend the agenda by moving the CPA's report before the establishment application review. This motion was seconded by Rosemary Wilkerson. The motion carried unanimously.

2. Approval of Meeting Minutes from October 31,2022 board meeting
  - A. Motion to approve minutes made by Karla Swacker, Seconded by Rosemary Wilkerson. Motion carried unanimously.
3. Officer Elections
  1. Chair Person  
Motion made to approve Kathie Lea made by Karla Swacker and seconded by Rosemary Wilkinson. Motion Carried unanimously

2. Vice Chair

Motion made to approve Donna Green made by Kathie Lea and Seconded by Karla Swacker. Motion Carried unanimously

3. Chief Investigation Officer

Motion made to approve Memry Hodum made by Katie Lea and seconded by Karla Swacker. Motion Carried unanimously

4. CEU Approver

Motion made to approve Donna Green made by Kathie Lea and seconded by Karla Swacker

5. Treasurer

Motion made to approve Karla Swacker by Donna Green and seconded by Rosemary Wilkerson.

6. Secretary

Motion made to approve Rosemary Wilkerson made by Karla Swacker and seconded by Donna Green.

4. Mary Sue Stages, CPA

A. Budget Approval

The 2023-2024 budget was presented to the board. Karla Swacker motioned to approve the budget as presented and was seconded by Rosemary Wilkerson. Motion carried unanimously. This motion was accepted by the chair person.

5. Establishment Application Review

A. L&M Massage

Donna Green motioned to deny the application based on the information presented. This motion was seconded by Rosemary Wilkerson. The motion carried unanimously.

6. Non-Standard CEU Review

1. Manual Lymph Drainage Certification Course- Rebecca Valadie (LA8388)

Karla Swacker motioned to deny this request, this motion was seconded by Rosemary Wilkerson. The motion carried unanimously.

2. Sarga Bodywork Elizabeth Caitlin (LA9374)

Karla Swacker motioned to approve this request, this motion was seconded by Rosemary Wilkerson. The motion carried unanimously.

7. Chair Report

A. IMPACT

B. PR Initiative

C. 3<sup>rd</sup> Party Authorization

8. Executive Director Report

The Executive Director notified the board members of upcoming board meeting dates, times and locations. The Executive Director also gave all the board members updated welcome packets.

**Adjournment**

**Motion to adjourn meeting at 11:36 am by Rosemary Wilkerson and seconded by Karla Swacker.**

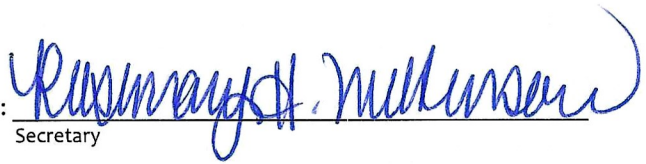
**Motion carried unanimously**

<sup>1</sup>Public Comment Policy –Public comments are limited to five (5) minutes per agenda item with the Board’s discretion to allow more time if needed.

<sup>2</sup>The Louisiana Board of Massage Therapy reserves the right to enter into Executive Session, if needed, in accordance with LA R.S. 42:16, 42:17, and La. C.E. art. 506.

In accordance with Americans with Disabilities Act, if you need special assistance regarding the meeting, please contact the Louisiana Board of Massage Therapy at 225.756.3488 or at [admin@labmt.org](mailto:admin@labmt.org).

Respectfully Submitted by:

  
Secretary