

# Louisiana Board of Massage Therapy

May 12, 2017

## *Minutes of Board Meeting*

PLACE: Louisiana State Archives  
3851 Essen Lane  
Baton Rouge, LA 70809

TIME: 10:00 AM

CALL TO ORDER- Time: 10:01 AM By: Robin Alexander

Roll Call -P= Present A=Absent

Robin Alexander, Board Chair: P

Jeanne "Bunny" Angers, Vice Chair: P

Mary Bel, Treasurer: P

Lisa Coker, Continuing Education Reviewer: P

Antoinette Joseph, Secretary: P

Dixon McMakin, Board Member: P

James "Jim" Steele, CIO: P

APPROVE MINTUES- February 10, 2017

Motion to approve the minutes made by Jeanne Angers and seconded by Antoinette Joseph. Motion carried unanimously.

### TREASURER REPORT

Financials- Treasurer- Mary Sue Stages CPA

The financials were discussed and reviewed.

### EXECUTIVE DIRECTOR REPORT- Rhonda McManus

It was a successful renewal season Jan. - March. The Board was made aware of issues encountered in this renewal period and reminded about the Tier 12 Annual Financial Disclosure Forms due for board members by May 10, 2017. 17 complaints since the last board meeting. The goal is to resume work on getting the computer system updated.

Introduction to Administrative Board Law- Legal Counsel\*

Go into executive session motion made by James Steele seconded by Antoinette Joseph. Motion carried unanimously.

### OLD BUSINESS

#### 1. Litigation Discussion\*

C608065 Section: 22 19<sup>th</sup> Judicial District Court

Louisiana Board of Massage Therapy vs. Kayla Perkins Aymond

**Motion to come out of executive session made by Dixon McMakin seconded by James Steele. Motion carried unanimously.**

## **2. Draping Policy in Board Rules**

**Motion to authorize legal counsel to redraft wording in Title 46, Part XLIV chapter 25 section 2501 in regards to draping for male and female clients made by Dixon McMakin seconded by Lisa Coker. Motion carried unanimously. Public comment made.**

## **NEW BUSINESS**

### **1. Application for Licensure**

#### **A. License Applicant\***

##### **1. Glenda Pagard**

**Motion to approve license made by Jeanne Angers seconded by Dixon McMakin. Motion carried unanimously.**

##### **2. Isabelle Rossi**

**Motion to deny application for license and advise applicant of eligibility to apply under reciprocity as of July 13, 2017 made by Dixon McMakin seconded by Mary Bel. Motion carried unanimously.**

**Motion made for a 10 min. recess made by Antoinette Joseph seconded by Lisa Coker. Motion carried unanimously.**

**Motion to amend agenda for public comment by Charlotte Grill made by Dixon McMakin seconded by Jeanne Angers. Motion carried unanimously.**

**Motion to amend agenda to discuss application of licensure for Jessica Frizzell made by Dixon McMakin seconded by James Steele. Motion carried unanimously.**

##### **3. Jessica Frizzell**

**Motion to approve applying for license under reciprocity made by Jeanne Angers seconded by Mary Bel. Motion carried unanimously.**

**Motion for lunch break made by Dixon McMakin seconded by Mary Bel. Motion carried unanimously. Public comment made.**

**Return to item 3, A, 3 on agenda motioned by Jeanne Angers seconded by Mary Bel. Motion carried unanimously.**

**Motion to go into executive session by Dixon McMakin and seconded by Antoinette Joseph. Motion carried unanimously.**

**Motion to come out of executive session made by Dixon McMakin seconded by James Steele. Motion carried unanimously.**

**4. Karen Jo Lachney**

**Motion to deny applicant made by Dixon McMakin seconded by Mary Bel. Public comment made. 1 abstention, 4 yes, 1 no.**

**5. Anthony Bertolino**

**Motion to deny license made by James Steele seconded by Antoinette Joseph. 1 abstention. 5 yes. Public comment made.**

**6. Natalie Blanton**

**Motion to approve license made by Antoinette Joseph seconded by Jeanne Angers. Motion carried unanimously.**

**7. Rodalyn S Sicabalo**

**Motion to approve license pending applicant provide 5 years of work history and passing of MBLEx within 90 days of date of notice from LBMT made by Jeanne Angers seconded by Mary Bel. Motion carried unanimously.**

**2. Current and Recent Legislation Affecting the Board**

**Update was given on pending legislation. Public comment was made by Government Relations Specialist- Sonja Way with the FSMTB.**

**3. Building Lease Renewal**

**Motion made to accept lease for additional 5 years made by Jeanne Angers seconded by Dixon McMakin. Motion carried unanimously.**

**4. Review of Minute Approval and Disbursement**

**Process of approving and posting the minutes discussed.**

**5. Policy recommendations for Military Deployment**

**Current policy was discussed and reviewed. Waivers must be submitted by applicant to be considered.**

**6. Federation of State Massage Therapy Boards**

**A. Membership**

**Motion to approve membership for another year and exclude Dixon McMakin from email list made by Dixon McMakin seconded by James Steele. Motion carried unanimously.**

**B. Annual Meeting**

**Motion made to elect Robin Alexander as voting delegate at the FSMTB Conference made by Dixon McMakin seconded by Mary Bel. Motion carried unanimously.**

**Motion for staff member, Rhonda McManus to attend the FSMTB Conference made by Dixon McMakin seconded by Jeanne Angers. Motion carried unanimously.**

**Motion for Antoinette Joseph to attend the FSMTB Conference made by Antoinette Joseph seconded by James Steele. Motion carried unanimously.**

## **7. Contracts**

### **A. Amendment of legal contract for Kantrow, Spaht, Weaver and Blitzer**

**Motion made to amend contract with \$20,000 increase raising it to \$70,000 for the June 2016 fiscal year made by Dixon McMakin seconded by James Steele. Motion carried unanimously. Public comment made.**

### **B. Contract Renewals**

#### **1. Legal**

**Motion to renew the Department of Justice contract made by Jeanne Angers seconded by Dixon McMakin. Motion carried unanimously.**

**Motion to renew the contract of Kantrow, Spaht, Weaver and Blitzer special counsel made by Antoinette Joseph seconded by Lisa Coker. Motion carried unanimously.**

#### **2. CPA**

**Motion to renew contract for Mary Sue Stages, CPA\_ made by Dixon McMakin seconded by James Steele. Motion carried unanimously.**

#### **3. Inspector**

**Motion to renew contract Advanced Investigative Technologies, LLC\_ made by Dixon McMakin seconded by Lisa Coker. Motion carried unanimously. Public comment made.**

## **8. Agenda Access Policy**

**Motion made to allow legal counsel to draft an agenda access policy made by Dixon McMakin seconded by James Steele. Motion carried unanimously.**

### **Public Comment**

**1. Charlotte Grill- Government Relations Manager, AMTA  
Statistics and correspondence on Insurance claims in Louisiana.**

**2. Sonja Way- Government Relations Specialist, FSMTB  
Job Task Analysis, Massage Therapy Licensing Data Base, Massage Education Policy**

**3. Kathie Lea - Government Relations Chair, AMTA  
Legislation Update**

**4. Laura Embleton – National Government Relations Chair - ABMP**

**5. Terry Hurd – Continuing Education**

**ADJOURNMENT**

**Motion to adjourn meeting made by James Steele seconded by Jeanne Angers. Motion carried unanimously.**

**\*The Louisiana Board of Massage Therapy reserves the right to enter into Executive Session, if needed, in accordance with La.R.S. 42:16, the Open Meeting Law.**

Respectfully submitted by:

  
Antoinette V. Joseph, Secretary for LBMT