

LOUISIANA BOARD OF MASSAGE THERAPY

February 19, 2016

Minutes of Open Board Meeting

PLACE: Louisiana Municipal Association
700 North 10th Street
Baton Rouge, LA 70802

TIME: 10:00 AM

CALL TO ORDER – Time: 10:03 AM By: Linda Strickland

ROLL CALL - P = Present A= Absent

Sallye Raymond, CIO: P

Faith Miller, Treasurer: P

Colleen Curran, Board Member: P

Linda Strickland, Chair: P

Robin Alexander, Secretary: P

Shari Harter, Vice Chair: P

APPROVE MINUTES – November 13, 2015

Motion to correct the minutes made by Colleen Curran and seconded by Sallye Raymond. Motion carried unanimously.

Motion to approve the minutes with the necessary corrections and make a part of the LBMT's permanent records made by Sallye Raymond and seconded by Colleen Curran. Motion carried unanimously.

TREASURER REPORT

Financials – Treasurer – Faith Miller

Report discussed and reviewed.

EXECUTIVE DIRECTOR REPORT – Rhonda McManus

Renewal season is in full swing. The staff likes to see more early renewals. There is a three month renewal period.

All Continuing Education providers were sent a reminder letter about placing the required information on certificates of attendance/completion for all participants in their courses. If the certificate does not have the correct information on it the licensee's renewal application will be rejected. It is critical that the correct procedures are followed to prevent any delays in approval of licenses. The motivation to have correct certificates is the prevention of late fees.

LBMT members are reminded to make sure they file the Tier 2.1 Annual Personal Financial Disclosure Statement with the Louisiana Board of Ethics by May 15, 2016. All LBMT members who served during 2015 must complete the form. Additional information on the requirements and the form can be found on the website (www.ethics.state.la.us) or members can call 1-800-842-6630 or 1-225-219-5600.

Five complaints received since last meeting. All have been addressed. The complaints have decreased. It takes everyone to follow-up on and report issues involving unlicensed therapists so we appreciate when we have all of your support with this concern.

The new computer system is on hold. Remaining with Firefly through the license renewal period and then will make the transition. It would be too much stress on the LBMT staff to try to do renewals and learn a new system at the same time. Plans are to begin conversion on June 1, 2016.

This year the amount of funds that are contributed to LASER for the staff for retirement has gone down. You will see this reflected in the LBMT financials. This was a good thing after five consecutive years of increases on the contribution amount.

As always the staff appreciates the LBMT board members' support and thanks them for all they do.

OLD BUSINESS:

LBMT Chair acknowledges that the LBMT will need to enter Executive Session at this time. An open call to the public in attendance is made. No one responds that they are present for any of the issues to be covered during the session.

Motion to go into Executive Session made by Faith Miller and seconded by Shari Harter. Robin Alexander commented that the members of the audience are her students from Blue Cliff College in Shreveport and that she wanted them to experience a LBMT meeting session. Motion carried unanimously.

Motion to end Executive Session made by Sallye Raymond and seconded by Collen Curran. Motion carried unanimously.

1. Legal*

A. Injunction Settlement-Redland 639,255 19th Judicial District Court

Motion to allow legal counsel to settle with Redland at reasonable cost with final LBMT Chair approval made by Faith Miller and seconded by Sallye Raymond. Motion carried unanimously.

B. Timothy Fischer

Motion to hand over potential license application to LBMT staff and legal counsel made by Faith Miller and seconded by Colleen Curran. Motion carried unanimously.

2. Litigation Discussion*

C608065 Section: 22 19th Judicial District Court

Louisiana Board of Massage Therapy vs. Kayla Perkins Aymond

No action taken.

Executive Session was used based on the following LBMT law guidelines for each:

1A: LA R. S. 4217.2

1B: LA R. S. 4217.A1

2: LA R. S. 4217.A2

3. Public Awareness Campaign

Value for campaign discussed. The overall purpose is to educate the public on the value and importance of using licensed therapists and establishments. The objectives are to:

1. Provide the public on what it means to be licensed and the value of using licensed therapists and establishments.
2. Consumers have the ability to differentiate between licensed and unlicensed therapists and establishments.
3. The process on filing a complaint.

The outcome would be that the public would be better informed and empowered. A base has been set on what the LBMT would like to achieve and once renewal season is complete the staff will move

forward with getting it outlined. The funds are available to get going this year and more input from the FSBMT will be done before moving forward with getting it up and running.

NEW BUSINESS:

1. Applications for Licensure

A. License Applicant

Motion to accept transcript without attendance record and grant the license made by Sallye Raymond and seconded by Colleen Curran. Motion carried by a 4-0 vote with one abstention.

2. Continuing Education Programs

A. Nonstandard Program Applications

1. Sarah Jo Fridley – Starting Your Own Business in Health & Healing

Motion to accept the Nonstandard Program Application for Sarah Jo Fridley – Starting Your Own Business in Health and Healing made by Robin Alexander and seconded by Colleen Curran. Motion carried unanimously.

2. Michael L. Jefferson – Head to Toe Mat Workshop

Motion to accept the Nonstandard Program Application for Michael L. Jefferson – Head to Toe Mat Workshop made by Robin Alexander and seconded by Faith Miller. Motion carried unanimously.

3. Charles Randall Monk – Visceral Manipulation: Abdomen 1 (VM1)

Motion to accept the Nonstandard Program Application for Charles Randall Monk – Visceral Manipulation: Abdomen 1 (VM1) made by Sallye Raymond and seconded by Shari Harter. Motion carried unanimously.

4. Diana J Panara – Psycho-Peristalsis Biodynamic Massage

Motion to accept the Nonstandard Program Application for Diana J. Panara – Psycho-Peristalsis Biodynamic Massage made by Colleen Curran and seconded by Sallye Raymond. Motion carried unanimously.

Motion to break for 30 minutes made by Faith Miller and seconded by Shari Harter. Motion carried unanimously.

Meeting called back into session by Linda Strickland, Chair at 12:20 PM.

3. Attendance Records – Out of State Schools

Motion to require first time out of state applications to meet the 90% attendance rule made by Faith Miller and seconded by Shari Harter. Motion carried unanimously.

4. Contracts

Board Counsel – Department of Justice

Motion to accept the contract with the Department of Justice and give the Board Chair authorization to sign said contract made by Faith Miller and seconded by Shari Harter. Motion carried unanimously.

Special Counsel – Kantrow, Spaht, Weaver & Blitzer

Motion to continue the contract with Kantrow, Spaht, Weaver & Blitzer and to give the Board Chair authorization to sign said contract made by Faith Miller and seconded by Colleen Curran. Motion carried unanimously.

CPA – Mary Sue Stages CPA

Motion to renew the contract with Mary Sue Stages, CPA and to give the Board Chair authorization to sign said contract made by Sallye Raymond and seconded by Shari Harter. Motion carried unanimously.

Investigator – Advanced Investigative Technologies LLC

Motion to renew the contract with Advanced Investigative Technologies, LLC and to give the Board Chair authorization to sign said contract made by Faith Miller and seconded by Sallye Raymond. Motion carried unanimously.

5. Officer Elections

Board Chair

Motion to nominate and elect Linda Strickland as LBMT Chair made by Shari Harter and seconded by Sallye Raymond. Motion carried unanimously.

Vice Chair

Motion to nominate and elect Shari Harter as LBMT Vice Chair made by Faith Miller and seconded by Colleen Curran. Motion carried unanimously.

Secretary

Motion to nominate and elect Robin Alexander as LBMT Secretary made by Linda Strickland and seconded by Sallye Raymond. Motion carried unanimously.

Treasurer

Motion to nominate and elect Faith Miller as LBMT Treasurer made by Linda Strickland and seconded by Colleen Curran. Motion carried unanimously.

Complaint Investigative Officer

Motion to nominate and elect Sallye Raymond as LBMT Complaint Investigative Officer made by Faith Miller and seconded Colleen Curran. Motion carried unanimously.

Appointed CE Reviewer

Motion to nominate and elect Sallye Raymond as LBMT Appointed CE Reviewer made by Linda Strickland and seconded by Shari Harter. Motion carried unanimously.

Appointments to the Board are not handled by the Board. They are done through the Governor's Office. Discussion and explanation of how appointments are made held. To find out more information contact the Governor's office, Boards and Commission at 225-342-7015.

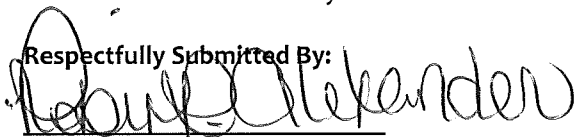
PUBLIC COMMENT

None.

ADJOURNMENT

Motion to adjourn the meeting at 1:24 PM made by Robin Alexander and seconded by Colleen Curran. Motion carried unanimously.

Respectfully Submitted By:



Robin R Alexander, Secretary