

**LOUISIANA BOARD OF MASSAGE THERAPY -**

**October 31, 2022 - Open Board Meeting –**

**PLACE:**

Jones Creek Regional Branch Library  
6222 Jones Creek Road, Meeting Room 1  
Baton Rouge, LA 70817

**Call to Order by Kathie Lea at 9:35 am**

**Roll Call P=Present A=Absent**

**Members:**

Kathie Lea: Chairperson	<u>P</u>
Casey Little: Treasurer	<u>P</u>
Jim Steele: Chief Investigating Officer	<u>A</u>
Rosemary Wilkinson: Secretary	<u>P</u>
Karla Swacker	<u>P</u>
Donna Green	<u>P</u>
Sheri Morris: Attorney	<u>P</u>
James Raines: Attorney	<u>P</u>
Mary Sue Stages: CPA	<u>A</u>
Tricia Thibaut, Executive Director	<u>P</u>
Aubry Leiva: Executive Assistant	<u>P</u>
Chandra Wiley:	<u>P</u>

**Reading of Mission Statement: Kathie Lea**

**Public Comment<sup>1</sup>**

There was no public comment

**Business:**

1. Approve Meeting Minutes for September 9<sup>th</sup>, 2022 Board Meeting
  - a. Meeting Minutes approved  
Moted by Rosemary Wilkinson, Seconded by Casey Little. No board members opposed
2. Treasurer Report  
No report given
3. Mary Sue Stages, CPA  
No report given
4. David Francois Camoin, LMT
  - A. Request to Address the Board  
Mr. Camoin requested information on obtaining a license from the board. He is unable to obtain official transcripts from his education. Casey Little motioned to give the office staff the authorization to issue a license to Mr. Camoin if all guidelines for licensure are completed, outside of his official transcript. Rosemary Wilkinson seconded this motion. No board members opposed
5. Senator Mizell
  - A. Request to Address the Board  
Senator Mizell advised to board on current legislation regarding human trafficking and how it pertains to this board.
6. James Raines
  - A. Consent Order, Alex LeGaux, LA#9468  
This licensee's attorney requested a continuance of this matter so that they can subpoena records. Karla Swacker motioned to continue the current summary suspension of this license until the next scheduled

meeting date. This was seconded by Rosemary Wilkinson. No board member opposed.

B. Voluntary Surrender, Timothy Robinson, LA#8947

Casey Little motioned to accept the proposed voluntary surrender. This was seconded by Rosemary Wilkinson. No board members opposed.

C. Consent Agreement, Xingfen Liu, LA#8676

Casey Little motioned to accept the proposed consent agreement, signed by the licensee's attorney. This was seconded by Donna Green. No board members opposed.

7. Application Review

A. New Sunshine Massage & Spa Inc.

Casey Little motioned to deny this application. This motion was seconded by Rosemary Wilkerson. No board members opposed.

B. MK Hongyun Inc.

Rosemary Wilkerson motioned to deny this application. This motion was seconded by Karla Swacker. No board members opposed.

C. Sunny Spa

D. Rosemary Wilkerson motioned to deny this application. This motion was seconded by Karla Swacker. No board members opposed.

E. Geaux Spa / Fly Away Foot Massage

Karla Swacker motioned to deny the application for both Geaux Spa and Fly Away Foot Massage. This motion was seconded by Rosemary Wilkinson. No board members opposed.

8. Chairperson Report

A. Human Trafficking Seminar California

The Chairperson requested approval to attend the Human Trafficking Seminar in Los Angeles, California, held January 11-12, 2022.

Rosemary Wilkerson motioned to allow the chairperson to attend this conference. This motion was seconded by Karla Swacker.

B. Rules Promulgation

The chairperson will present the proposed rules at the next board meeting and create a committee.

C. New Board Members

The chairperson and CIO have submitted 3 board members to the Governor's office.

9. Executive Director Report

A. Office Move Update

The lease for the new office location should be signed by November 4, 2022. The office staff will send out an email notification and send a post card to all licensees. The executive director will hiring a moving company.

B. Inspections

The office staff has adopted a district system to complete the regional inspections.

C. Civil Service Overtime Policy

The executive director has requested that the board chair or their designee approve all overtime and leave requests. Karla Swacker motioned to adopt the overtime policy as presented. Rosemary Wilkinson seconded this motion. No board members opposed

D. Board Meeting Dates

The next board meetings will be held on January 30, 2022; March 27, 2022 and April 24, 2022. These dates were motioned by Rosemary Wilkinson and seconded by Donna Green.

10. CEU Approval

- A. Non-Standard, Alexander Rowe LA 3837
  - Esalen Massage Professional ProgramCasey Little motioned to approve this course to be used toward the licensee's license renewal. This motion was seconded by Donna Green. No board members opposed
- B. CEU Course Review – MY CE National
  - Dealing with Domestic Violence in the Massage EnvironmentCasey Little moved to deny this course. This motion was seconded by Rosemary Wilkinson. No board members opposed.
  - Implicit Bias, LGBTQ, and Anti-DiscriminationRosemary Wilkinson motioned to deny this course. Casey Little seconded this motion. No board members opposed.

**Adjournment**

**Motion to adjourn meeting at 11:25 by Casey Little and seconded by Donna Green. Motion carried unanimously**

<sup>1</sup>Public Comment Policy –Public comments are limited to five (5) minutes per agenda item with the Board's discretion to allow more time if needed.

<sup>2</sup>The Louisiana Board of Massage Therapy reserves the right to enter into Executive Session, if needed, in accordance with LA R.S. 42:16, 42:17, and La. C.E. art. 506.

In accordance with Americans with Disabilities Act, if you need special assistance regarding the meeting, please contact the Louisiana Board of Massage Therapy at 225.756.3488 or at [admin@labmt.org](mailto:admin@labmt.org).

Respectfully Submitted by: \_\_\_\_\_