

# LOUISIANA BOARD OF MASSAGE THERAPY

August 14, 2015

Meeting Minutes

**PLACE:** Louisiana State Archives  
3851 Essen Lane  
Baton Rouge, LA 70809

**TIME:** 10:00 AM

**CALL TO ORDER:** 10:00 AM by Linda Strickland, Chair.

Motion made by Faith Miller and seconded by Sallye Raymond to lift the agenda to add the appointment of a temporary secretary, Robin Alexander, to take minutes. Motion carried by a unanimous vote.

**ROLL CALL - P = Present A= Absent**

Sallye Raymond, CIO: P  
Faith Miller, Treasurer: P  
Colleen Curran, Board Member: P  
Linda Strickland, Chair: P  
Robin Alexander, Board Member: P  
Tim Hobbs, Board Member: A  
Shari Harter, Secretary: A

**APPROVE MINUTES – June 5, 2015**

Motion made by Faith Miller and seconded by Sallye Raymond to approve the minutes. Motion carried by unanimous vote.

## **ADMINISTRATIVE HEARINGS \***

### **88 Reflexology**

Hearing on licensee's adherence to documentation and record-keeping requirements as established by the State Board of Massage Therapy.

Motion made by Faith Miller and seconded Sallye Raymond to fine licensee \$650 not to exceed \$1000 and suspend license until said fees are paid. Motion passed on a 3-1 vote.

Motion made by Faith Miller and seconded by Sallye Raymond for fines to be paid prior to reinstatement of license. Motion carried by unanimous vote.

## **TREASURER REPORT – Faith Miller, Treasurer**

Financials – Report reviewed.

## **EXECUTIVE DIRECTOR REPORT – Rhonda McManus, ED**

New computer system will be installed. Eight complaints lodged. All addressed.

**OLD BUSINESS:**

**1. Attendance Records**

**A. Delgado Community College**

Motion made by Sallye Raymond and seconded by Colleen Curran for all massage therapy schools in the state to certify attendance of 90% of classes by signature of the Professor and in the absence of the Professor with the signature of a proper school official subject to the determination of the board staff of a proper school official. Motion carried by unanimous vote.

**2. Election of Vice Chair and other Officers as needed**

**A. Duties of Secretary**

Motion made by Sallye Raymond and seconded by Faith Miller to elect and appoint Shari Harter as Vice President. Motion carried by unanimous vote.

Motion made by Sallye Raymond to nominate and appoint Robin Alexander as Secretary. Motion carried by unanimous vote.

Motion made by Robin Alexander and seconded by Colleen Curran to table discussion on record keeping procedures by Secretary to next meeting. Motion carried by unanimous vote.

**Recess for forty-five minutes.**

**Back in session at 12:19 PM.**

**3. Massage Establishment**

**A. Interpretation of physician offices**

Motion made by Robin Alexander and seconded by Faith Miller to leave interpretation of a physician's office to legal counsel and board staff to determine on a case by case basis. Motion carried by unanimous vote.

**4. Continuing Education Programs**

**A. Taping**

Motion made by Sallye Raymond and seconded by Faith Miller and Colleen Curran to admit training that includes taping when used in conjunction with a massage session as an acceptable Continuing Education subject matter. Motion carried by unanimous vote.

**B. Rain Drop Therapy**

Discussion on this technique and its acceptance held. Discussion tabled.

**5. License Denial Appeals – Rule Revision**

Motion made by Faith Miller and seconded by Colleen Curran to establish a better definition of the current Appeals process as it stands. Motion carried by unanimous vote.

**6. FSMTB**

**A. Annual Conference**

Motion made by Faith Miller and seconded by Sallye Raymond to nominate Linda Strickland as the delegate for the FSMTB conference and she attend as the LABMT representative. Motion carried by unanimous vote.

Motion made by Sallye Raymond and seconded by Faith Miller to nominate Robin Alexander and Rhonda McManus as additional FSMTB conference attendees to represent LABMT. Motion carried by unanimous vote.

## **7. Public Awareness Campaign**

Motion made by Robin Alexander and seconded by Faith Miller to pursue a Public Awareness campaign with the support and assistance of the FSTMB. Motion carried by unanimous vote.

**Recess taken at 1:42 PM**

**Back in Session at 1:53 PM**

## **NEW BUSINESS:**

### **1. Disciplinary Action\***

#### **A. Actions taken after expiration of license**

Motion made by Faith Miller and seconded by Collen Curran to enter into Executive Session. Motion carried by unanimous vote.

**Executive Session conducted.**

Motion made by Robin Alexander and seconded by Colleen Curran to exit Executive Session. Motion carried by unanimous vote.

Motion made by Robin Alexander and seconded by Faith Miller to conduct a follow-up on the Disciplinary Action at hand. Motion carried by unanimous vote.

### **2. Official Transcript**

#### **A. Requirements for what is acceptable if transcript is unavailable**

Motion made by Sallye Raymond and seconded by Faith Miller not to accept as a substitute the documentation provided in this case. Motion carried on a vote of 3-0. Robin Alexander abstained.

### **3. Attendance**

#### **A. Failure to meet the 90% attendance requirement policy**

Motion made by Robin Alexander and seconded by Faith Miller that the applicant must retake all courses where the 90% attendance policy and requirement as set forth in the La R. S. was not met. Motion carried on a vote of 3-1.

### **4. Appeal from license denial\***

#### **A. Kristy Pena**

Motion made by Sallye Raymond and seconded by Faith Miller to enter into Executive Session. Motion carried by unanimous vote.

**Executive Session conducted.**

Motion made by Robin Alexander and seconded by Sallye Raymond to exit Executive Session. Motion carried by unanimous vote.

Motion made by Faith Miller and seconded by Sallye Raymond to uphold current ruling and deny the appeal. Motion carried by unanimous vote.

**5. Advertisement**

**A. Extent of Board regulation on online advertising**

Discussion held. No action taken.

**6. Draping**

**A. Clarification of Draping**

Discussion held. Response to concern from Board representation deemed appropriate. No action required.

**7. Establishment Protocol and Licensing**

**A. Background Checks**

Discussion held. No action taken.

**PUBLIC COMMENT**

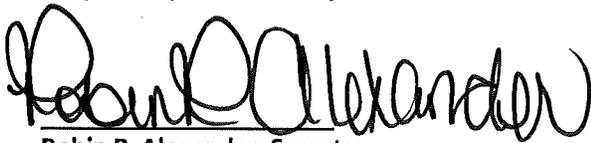
There was none.

**ADJOURNMENT**

Motion made by Collen Curran and seconded by Faith Miller to adjourn. Motion carried by unanimous vote.

Meeting adjourned at 3:46 PM.

Respectfully Submitted By:

A handwritten signature in black ink that reads "Robin R. Alexander". The signature is written in a cursive, flowing style.

Robin R. Alexander, Secretary

\*The Louisiana Board of Massage Therapy reserves the right to enter into Executive Session, if needed, in accordance with La. R.S. 42:16, the Open Meeting Law.