

**LOUISIANA BOARD OF MASSAGE THERAPY –**  
**Meeting Minutes**  
**March 17, 2025 - Open Board Meeting – TIME: 9:30am**

**PLACE:**

6222 Jones Creek Road  
Meeting Room 1  
Baton Rouge, LA 70817

***Call to Order by Kathie Lea at 9:37 am***

***Roll Call P=Present A=Absent***

**Members:**

Kathie Lea: Chairperson	P
Toshii Cooper: Secretary	P
Karla Swacker: Treasurer	P
Donna Green: Vice Chair	A
Memry Hodum: CIO	P
Rosemary Wilkinson:	A
Sheri Morris: Attorney	P
James Raines: Attorney	A
Mary Sue Stages: CPA	A
Tricia Thibaut, Executive Director	P
Aubry Stagg: Executive Assistant	P
Chandra Wiley: Administrative Assistant	A

Reading of Mission Statement by Chairperson

***Public Comment<sup>1</sup>***

No Public Comment Given

***Business:***

- 1) Approval of Meeting Minutes
  - a) Approval of Meeting Minutes from February 10, 2025 Meeting  
Motion to approve presented minutes as submitted made by Karla Swacker,  
Seconded by Toshii Cooper. Motion carried unanimously.
- 2) Rules Review
  - a) Changes in Rules  
Discussion regarding possible amendments to the following
    1. Chapter 9: Code of Ethics
    2. Chapter 11: Education Qualifications
    3. Chapter 13: Examination
    4. Chapter 17: Professional and Establishment
    5. Chapter 25: Massage Establishment Safety and Sanitary Requirements
    6. Chapter 29: Notification to Board of Change of Status
    7. Chapter 31: Conduct of Massage Therapists Toward Clients
    8. Chapter 33: Displaying and Ownership of License
    9. Chapter 37: Continuing Education
    10. Chapter 41: Health Date Recordkeeping
    11. Chapter 53: Misconduct and Negligence in the Practice of Massage Therapy

Motion to authorize the staff to compile discussions into revised language and submit revised language to the legislative fiscal office by Karla Swacker, Seconded by Memry Hodum. Motion carried unanimously.

3) Sheri Morris

a) Resolution to AG opinion, Welcome Home Act

Motion to adopt the proposed resolution requesting the Attorney General's opinion to be resubmitted and to request an expedited consideration by the Attorney General by Karla Swacker, Seconded by Toshii Cooper. Motion carried unanimously.

4) Executive Director Report

a) Contract Amendment James Raines / Breazeale, Sachse & Wilson

Motion to amend James Raines's contract to add an additional \$30,000.00 to the contract within established legal budget for the remainder of the fiscal year by Karla Swacker, Seconded by Toshii Cooper. Motion carried unanimously.

b) Relax Spa 2, E4512

Motion to accept the voluntary surrender of Relax Spa 2's Establishment License as presented by Karla Swacker, Seconded by Toshii Cooper. Motion carried unanimously.

The Executive Director provided the board members with flash drives containing the required yearly Preventing Sexual Harassment Training.

5) Chairperson Report

The Chairperson did not provide a report at this meeting.

**Adjournment**

**Kathie Lea adjourned meeting at 11:54 am.**

<sup>1</sup>Public Comment Policy –Public comments are limited to five (5) minutes per agenda item with the Board's discretion to allow more time if needed.

<sup>2</sup>The Louisiana Board of Massage Therapy reserves the right to enter into Executive Session, if needed, in accordance with LA R.S. 42:16, 42:17, and La. C.E. art. 506.

In accordance with Americans with Disabilities Act, if you need special assistance regarding the meeting, please contact the Louisiana Board of Massage Therapy at 225.756.3488 or at [admin@labmt.org](mailto:admin@labmt.org).

Respectfully Submitted by:



Toshii Cooper, Secretary