## Sent 2/19/2024

## \*Note – if you have already renewed your license you can disregard this message\*

## Good Afternoon

This is another friendly reminder that we are already half-way through renewal season. All licenses - professional, establishment, & establishment registrations (Solo Practitioner) expire March 31<sup>st</sup>. It is recommended for faster processing that renewals be completed online.

Because the last three days of renewal season falls on Easter Weekend, don't wait until the last minute. If you are running behind, and have to drop off your renewal at the office, the last day to do so will be Thursday March 28<sup>th</sup>, by 3pm. If you plan to renew online, please make sure you can access your online account now and if you need assistance contact the office, we are happy to help.

It is advised that renewals be submitted/received at the office at least 5 days prior to March 31<sup>st</sup>. This will allow ample time to make any corrections if your renewal is returned for any reason. Any renewal not post marked or received online by March 31<sup>st</sup> will require a \$100.00 late fee.

Still haven't taken your CEU's? Click Here to See the List of Board Approved Courses: https://www.labmt.org/site435.php

Kindest Regards, Louisiana Board of Massage Therapy