

Louisiana Board of Massage Therapy



Jeff Landry
Governor

Fine and Penalty Schedule – Effective August 11th, 2025

Policy and Procedure for Fines and Penalties: Under authority granted by Louisiana Massage Therapists and Massage Establishment Act (**Attachment “A”**), to be uniform in the administration of fines and penalties for violations of the Louisiana Massage Therapists and Massage Establishment Act or the Professional and Occupational Standards for Massage Therapists, the Louisiana Board of Massage Therapy (“Board”) adopted a Fine and Penalty Schedule in 2013 to address violations noted on any inspection report, audit or otherwise brought to the attention of the Board. The board authorizes office staff to implement the stated fines and penalties and to inform the licensee(s) of fines and right to a hearing. Effective August 11th, 2025 the Board ordered the Fine and Penalty Schedule to be amended to provide as follows:

Violations: Failure to comply with a provision of the Practice Act or the Professional and Occupational Standards applicable to Massage Therapists will normally be a minor violation addressed through administrative fines or penalties. If the Board’s Complaint Investigative Officer (CIO) determines that a violation is of a more serious nature, the licensee or provider will be notified of the nature of the violation and the matter will be handled through the formal disciplinary process. Violations will be addressed through a Notice of Violation

1. Violation of any statute, rule or regulation shall be divided into the following categories:

- a. Audit Violations**
- b. Inspection Violations**
- c. Serious Inspection violations**

A. Audit Violations (Attachment “A”)

If the penalty is based on violations that are discovered by the Board Staff during in-office audits of required filings, registrations or updates, the minimum/initial fine shall be **\$100.00**. Examples of such violations would include but are not limited to, a failure to timely report to the Board office name or location changes to a license (La. R.S. Chapter 57§3558) or notify the Board office of a Change of Status (Title 46, Chapter 29§2901).

B. Inspection Violations (Attachment “B”)

If the penalty is based on other violations of any statute, rule or regulation found during any inspection, the minimum fine shall be **\$300.00** for the initial violation, **\$100.00** for the second violation and **\$200.00** for the third violation with the maximum penalty of **\$750.00** all violations.

C. Serious Inspection Violation: (Attachment “C”)

§3558. Massage Establishments

A massage establishment shall not be used as a principal or temporary domicile, shelter, or harbor, or as sleeping or napping quarters for any person unless the establishment is zoned for residential use under a local ordinance

Initial Violation	\$1000.00
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Chapter 53. Misconduct and Negligence in the Practice of Massage Therapy, §5301. Unprofessional Conduct, aiding, assisting, procuring, or advising any unlicensed person to practice massage therapy, contrary to this rule or to a rule of the department or the board;

Initial Violation	\$1000.00
Additional Violation(s)	\$1000.00

8. **Other Serious Violations:** Other serious violations of either the Practice Act or the Professional and Occupational Standards applicable to Massage Therapists shall be evaluated by the CIO and will be considered on a case-by-case basis.

3. **Repeat/subsequent Violations: (Attachment “D”)** If a violation is issued against a licensee or provider for the same infraction within a **24-month period**, it will be considered a subsequent violation and the penalty or fines involved will be **doubled**. If the same violation occurs three times or more over a **36 month period**, the violations shall be evaluated by the CIO to determine if a hearing before the board will be required.

4. **Payment of Fines/Penalties:** All fines and penalties levied must be paid within **30 days** of the date of the Notice of Violation and as noted on the violation notice, unless a written Notice of intent to contest the violation is submitted to the Board office within 15 days of the date of the Notice of Violation.

5. **Correction Actions:** If corrective measures are needed to remedy a violation, such actions must be taken and received at the office, with payment within **30 days** of the date of the Notice of Violation, or within such other time noted in the Notice of Violation, unless a written notice of intent to contest the violation is submitted to the Board office within 15 days of the date of the Notice of Violation. Failure to implement corrective action within the dates provided shall result in a new or subsequent violation being issued with additional fines and

penalties. In addition to the other sanctions, the board office may deny a license renewal application or new application until all outstanding corrective actions and fines and penalties are remedied.

6. **Initial Notice of Violation:** The initial Notice of Violation shall be issued: by the Board office once the inspection or audit report is filed with the board office; by the Board office based upon a complaint or other investigation. The Notice of Violation or follow-up letter from the board office will set forth the law violated, the time to correct the violation, the total fine imposed and the procedure to contest the violation.

7. **Failure to Pay Fine/Penalty:** Failure to pay fines and penalties after the repeat and subsequent violation shall result in interest and administrative costs being added to the amount of the initial outstanding fine or penalty. Failure to timely pay outstanding fines and penalties shall result in additional disciplinary action, which could include but not limited to license suspension or revocation. In addition to the other sanctions, the board office may deny a license renewal application or new application until all outstanding fines and penalties are paid in full.

9. **Right to Contest Violations: (Attachment “E”)** If a licensee or provider desires to contest any violation issued by the Board, Notice of Intent to Contest the violation must be provided in writing to the Board office within 15 days the date of the Notice of Violation. A Notice of Intent to Contest form shall be found on the LBMT website or is available from the Board office. Upon receipt of such notice to contest, the contesting party will be advised as to the right to resolve the matter with the office or request a formal hearing with the Board. If a hearing is requested, the contesting party will be provided with a Notice of Formal Disciplinary Hearing, which will include the date, time and location of the hearing, right to representation, and options as to how the hearing will be conducted. Any questions should be submitted to the Board Office

Relevant Provisions

The "Louisiana Massage Therapists and Massage Establishments Act" (La. RS. 37:3555, et seq) contains the following provisions:

§3555. Powers and duties of the board

A. The board shall:

(1) Regulate the practice of massage and bodywork in Louisiana by licensing massage therapists who meet the state's minimum standards of education. Among its functions, the board promulgates rules and regulations, issues and renews professional and establishment licenses, collects and assesses fees pursuant to R.S. 37:3562, inspects, investigates, and disciplines licensees, including both individuals and establishments, who violate the law, and imposes fines and penalties.

(2) Perform inspections and investigate persons who may be engaging in practices which violate provisions of this Chapter and impose fines and penalties.

§3563. Grounds for discipline

A. The board may suspend, revoke, or refuse to issue or renew a license after notice and opportunity for hearing pursuant to the Administrative Procedure Act, upon proof of any of the following:

(1) Obtaining a license by means of fraud, misrepresentation, or concealment of material facts, including making false statements on an application or other document required by the board.

(2) Selling, bartering, or offering to sell or barter a license.

(3) Engaging in unprofessional conduct that has endangered or that is likely to endanger the health, welfare, or safety of the public, as further defined by rules of the board.

(4) Conviction of a felony, unless such conviction was reversed on appeal.

(5) Conviction of any crime arising out of or connected with the practice of massage therapy, unless such conviction was reversed on appeal.

(6) Violating or aiding and abetting in the violation of any provisions of this Chapter or the rules and regulations promulgated hereunder.

(7) Failing to comply with license or renewal requirements.

Title 46 -PROFESSIONAL AND OCCUPATIONAL STANDARDS

Chapter 51. Discipline and Injunctions

§5503. Discipline and Injunctions

A. In addition to other authorized penalties the board may seek injunctive and other relief as provided in La. R.S. 37:3566.

Chapter 53. Misconduct and Negligence in the Practice of Massage Therapy

§5301. Unprofessional Conduct

A. The following acts shall constitute misconduct in the practice of massage therapy or incorrect practice of massage for which disciplinary penalties may be imposed:

1. conviction or a plea of guilty in any jurisdiction, regardless of adjudication, of a crime directly relating to the practice of massage or to the ability to practice massage. Any plea of "nolo contendere" shall be considered a conviction for purposes of this rule; including pleas of guilty, nolo contendere and pleas under La. C.Cr.P. Article 893 and 894;
2. false, deceptive, or misleading advertising;
3. aiding, assisting, procuring, or advising any unlicensed person to practice massage therapy, contrary to this rule or to a rule of the department or the board;
4. engaging in or attempting or offering to engage a client in sexual activity, including any genital contact, as provided under §3101 of these rules;
5. making deceptive, untrue, or fraudulent representations in the practice of massage;
6. practicing or offering to practice beyond the scope permitted by law or accepting and performing professional responsibilities which the licensee knows or has reason to know that he is not competent to perform;
7. delegating professional responsibilities to a person when the licensee delegating such responsibilities knows or has reason to know that such person is not qualified by training, experience, or licensure to perform them;
8. violating any provision of any rule of the board, or a lawful order issued at a board hearing, or, failing to comply with a lawfully issued subpoena;
9. operating any massage establishment unless it has been duly licensed as provided herein;
10. operating a massage establishment under a suspended, expired, or revoked license;
11. refusing to permit the board to inspect the business premises of the licensee during regular business hours;
12. practicing massage therapy when a license to practice massage therapy has expired, been revoked, suspended or otherwise acted against, including the denial of licensure by the licensing authority of another state, territory or country;
13. failure to perform any statutory or legal obligation placed upon a licensed massage therapist;
14. inability to skillfully and safely engage in the practice of massage therapy by reason of illness, alcohol or substance abuse or as a result of any mental or physical condition;
15. engaging in the practice of massage therapy without a current massage license;
16. failure to practice massage with that level of care, skill, and treatment which is recognized by a reasonably prudent similar massage therapist as being acceptable under similar conditions and circumstances;
17. failing to keep the equipment and premises of the massage establishment in a clean and sanitary condition;
18. engaging in the practice of reflexology without a current massage therapy license; for the purpose of this rule, *reflexology* is defined as the manipulation of the superficial tissues of the hands and feet, based on the theory that manipulation of body reflex areas or zones can affect other body functions.

Chapter 55. Disciplinary Actions

§5501. Guidelines for Disciplinary Actions

A. When the board finds that an applicant or licensee whom it regulates has committed any of the prohibited acts set forth in the statute or rules, the board may impose appropriate penalties within the ranges recommended in the following disciplinary guidelines.

B. Penalties imposed by the board pursuant to this Section may be imposed in combination or individually, and are as follows:

1. refusal to license an applicant; revocation or suspension of license;
2. issuance of a reprimand or censure;
3. imposition of an administrative fine not to exceed \$1,000 for each count or separate offense.

C. The provisions of this Section are not intended and shall not be construed to limit the ability of the board to informally dispose of disciplinary actions by agreement.

D. The provisions of this Section are not intended and shall not be construed to limit the ability of the board to pursue collateral, civil or criminal actions when appropriate.

Attachment: A



Louisiana Board of Massage Therapy
9619 Interline Ave, Suite B
Baton Rouge, LA 70809
225-756-3488
www.labmt.org
Questions: admin@labmt.org

Violation Notice: Inspection Violation
Payments of Fines are to be received through
Cashier's Check or Money Order Only – Payable to LBMT

Fines & Penalties Schedule:

Under authority granted by Louisiana Massage Therapists and Massage Establishment Act to be uniform in the administration of fines and penalties for violations of the Louisiana Massage Therapists and Massage Establishment Act or the Professional and Occupational Standards for Massage Therapists, the Louisiana Board of Massage Therapy ("Board") adopted a Fine and Penalty Schedule in 2013 to address violations noted on any inspection report, audit or otherwise brought to the attention of the Board. To review the full Fine and Penalty Schedule please visit our website at www.labmt.org

Violations:

Failure to comply with a provision of the Practice Act or the Professional and Occupational Standards applicable to Massage Therapists will normally be a minor violation addressed through administrative fines or penalties. Violations will be addressed through a Notice of Violation

1. Violation of any statute, rule or regulation shall be divided into the following categories:
 - a. Audit Violations
 - b. Inspection Violations
 - c. Serious Inspection violations

Right to Contest Violations:

If a licensee or provider desires to contest any violation issued by the Board, Notice of Intent to Contest the violation must be provided in writing to the Board office within 15 days the date of the Notice of Violation. A Notice of Intent to Contest form shall be found on the LBMT website or is available from the Board office. Upon receipt of such notice to contest, the contesting party will be advised as to the right to resolve the matter with the office or can request a formal hearing with the Board. If a hearing is requested, the contesting party will be provided with a Notice of Formal Disciplinary Hearing, which will include the date, time and location of the hearing, right to representation, and options as to how the hearing will be conducted. For assistance to contest a violation, please contact the office or email admin@labmt.org

Violations Categories and Fines

Audit: If the penalty is based on violations that are discovered by the Board Staff during in-office audits of required filings, registrations or updates, the minimum fine shall be \$100.00. Examples of such violations include but are not limited to failure to timely report to the Board office name or location changes to a license (La. R.S. Chapter 57§3558) or notify the Board office of a Change of Status (Title 46, Chapter 29§2901).

Inspection Violations: If the penalty is based on other violations of any statute, rule or regulation found during any inspection, the minimum fine shall be \$300.00 for the initial violation, \$100.00 for the second violation and \$200.00 for the third violation with the maximum penalty of \$750.00 all violations.

Serious Inspection Violation:

§3558. Massage Establishments - A massage establishment shall not be used as a principal or temporary domicile, shelter, or harbor, or as sleeping or napping quarters for any person unless the establishment is zoned for residential use under a local ordinance. Initial Violation \$1000.00

Chapter 53. Misconduct and Negligence in the Practice of Massage Therapy, §5301. Unprofessional Conduct

aiding, assisting, procuring, or advising any unlicensed person to practice massage therapy, contrary to this rule or to a rule of the department or the board; Initial Violation \$1000.00, Additional Violation(s) \$1000.00

Payment and Corrective Action(s)

Payment of Fines/Penalties: All fines and penalties levied must be paid within 30 days of the date of the Notice of Violation as noted on the violation notice, unless a written notice of intent to contest the violation is submitted to the Board office within 15 days of the date of the Notice of Violation

Correction Actions: If corrective measures are needed to remedy a violation, such actions must be taken and received at the office, with payment within 30 days of the date of the Notice of Violation, or within such time noted in the Notice of Violation. Failure to implement corrective action within the dates provided shall result in a new or subsequent violation being issued with additional fines and penalties. In addition to the other sanctions, the board office may deny a license renewal application or new application until all outstanding corrective actions and fines and penalties are remedied.

Failure to Pay Fine/Penalty: Failure to pay fines and penalties after the repeat and subsequent violation shall result in interest and administrative costs being added to the amount of the initial outstanding fine or penalty. Failure to timely pay outstanding fines and penalties shall result in additional disciplinary action, which could include but not limited to license suspension or revocation. In addition to the other sanctions, the board office may deny a license renewal application or new application until all outstanding fines and penalties are paid in full.

Repeat/Subsequent Violations – Double Fines & Disciplinary Action: A violation is issued against a licensee or provider for the same infraction within a 24-month period, it will be considered a subsequent violation and the penalty or fines involved will be doubled. If the same violation occurs three times or more over a 36 month period, the violations shall be evaluated by the CIO to determine if a hearing before the board will be required.

This violation notice is regarding a violation of the Practice Act or the Professional and Occupational Standards

Notice of Initial Violation – Inspection Violation

Date of Notice	
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Establishment

Establishment Name				Establishment #			
Owner / Agent Name							
Establishment Address							
Suite #		City		State		Zip	

Licensee

Name				License #			
Establishment Address							
Suite #		City		State		Zip	
Business Phone							

NOTICE OF VIOLATION(S):

Findings:

As a result of the inspection findings, it has been determined that the above listed Establishment/Licensee has violated the rules of the Practice Act or the Professional and Occupational Standards **listed below**.

The violation(s) noted above must be corrected within the following designated period:

- A. If you wish to contest a violation(s), the Notice to Contest Violation must be post marked/email by: _____ . The form is located on the website under Massage Therapist or Massage Establishment Download Forms Page.
- B. The total for the fines/penalties is \$_____, and must be received by _____, in the form of a Cashier's Check or Money order made payable to LABMT.
- C. Corrective action on violation(s) must be included **with payment**, by _____, unless otherwise noted.

If you have any questions please email or contact the office.

Louisiana Board of Massage Therapy
9619 Interline Ave, Suite B
Baton Rouge, LA 70809

admin@labmt.org
225-756-3489

Attachment: B



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Baton Rouge, LA 70809
225-756-3488
www.labmt.org
Questions: admin@labmt.org

Violation Notice: Audit Violation
Payments of Fines are to be received through
Cashier's Check or Money Order Only – Payable to LBMT

Fines & Penalties Schedule:

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Violations:

Failure to comply with a provision of the Practice Act or the Professional and Occupational Standards applicable to Massage Therapists will normally be a minor violation addressed through administrative fines or penalties. Violations will be addressed through a Notice of Violation

1. Violation of any statute, rule or regulation shall be divided into the following categories:
 - a. Audit Violations
 - b. Inspection Violations
 - c. Serious Inspection violations

Right to Contest Violations:

If a licensee or provider desires to contest any violation issued by the Board, Notice of Intent to Contest the violation must be provided in writing to the Board office within 15 days the date of the Notice of Violation. A Notice of Intent to Contest form shall be found on the LBMT website or is available from the Board office. Upon receipt of such notice to contest, the contesting party will be advised as to the right to resolve the matter with the office or can request a formal hearing with the Board. If a hearing is requested, the contesting party will be provided with a Notice of Formal Disciplinary Hearing, which will include the date, time and location of the hearing, right to representation, and options as to how the hearing will be conducted. For assistance to contest a violation, please contact the office or email admin@labmt.org

Violations Categories and Fines

Audit: If the penalty is based on violations that are discovered by the Board Staff during in-office audits of required filings, registrations or updates, the minimum fine shall be \$100.00. Examples of such violations include but are not limited to failure to timely report to the Board office name or location changes to a license (La. R.S. Chapter 57§3558) or notify the Board office of a Change of Status (Title 46, Chapter 29§2901).

Inspection Violations: If the penalty is based on other violations of any statute, rule or regulation found during any inspection, the minimum fine shall be \$300.00 for the initial violation, \$100.00 for the second violation and \$200.00 for the third violation with the maximum penalty of \$750.00 all violations.

Serious Inspection Violation:

§3558. Massage Establishments - A massage establishment shall not be used as a principal or temporary domicile, shelter, or harbor, or as sleeping or napping quarters for any person unless the establishment is zoned for residential use under a local ordinance. Initial Violation \$1000.00

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aiding, assisting, procuring, or advising any unlicensed person to practice massage therapy, contrary to this rule or to a rule of the department or the board; Initial Violation \$1000.00, Additional Violation(s) \$1000.00

Payment and Corrective Action(s)

Payment of Fines/Penalties: All fines and penalties levied must be paid within 30 days of the date of the Notice of Violation as noted on the violation notice, unless a written notice of intent to contest the violation is submitted to the Board office within 15 days of the date of the Notice of Violation

Correction Actions: If corrective measures are needed to remedy a violation, such actions must be taken and received at the office, with payment within 30 days of the date of the Notice of Violation, or within such time noted in the Notice of Violation. Failure to implement corrective action within the dates provided shall result in a new or subsequent violation being issued with additional fines and penalties. In addition to the other sanctions, the board office may deny a license renewal application or new application until all outstanding corrective actions and fines and penalties are remedied.

Failure to Pay Fine/Penalty: Failure to pay fines and penalties after the repeat and subsequent violation shall result in interest and administrative costs being added to the amount of the initial outstanding fine or penalty. Failure to timely pay outstanding fines and penalties shall result in additional disciplinary action, which could include but not limited to license suspension or revocation. In addition to the other sanctions, the board office may deny a license renewal application or new application until all outstanding fines and penalties are paid in full.

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This violation notice is regarding a violation of the Practice Act or the Professional and Occupational Standards

Notice of Initial Violation – Audit Violation

Date of Notice	
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Establishment

Establishment Name				Establishment #			
Owner / Agent Name							
Establishment Address							
Suite #		City		State		Zip	

Licensee

Name				License #			
Establishment Address							
Suite #		City		State		Zip	
Business Phone							

NOTICE OF VIOLATION(S):

Findings:

As a result of the administrative findings, it has been determined that the above listed Establishment/Licensee has violated the rules of the Practice Act or the Professional and Occupational Standards **listed below**.

The violation(s) noted above must be corrected within the following designated period:

- D. If you wish to contest a violation(s), the Notice to Contest Violation must be post marked/email by: _____ . The form is located on the website under Massage Therapist or Massage Establishment Download Forms Page.
- E. The total for the fines/penalties is \$100.00, and must be received by _____, in the form of a Cashier's Check or Money order made payable to LABMT.
- F. Corrective action on violation(s) must be included **with payment**, by _____, unless otherwise noted.

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Louisiana Board of Massage Therapy
9619 Interline Ave, Suite B
Baton Rouge, LA 70809

admin@labmt.org
225-756-3489

Attachment: C



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9619 Interline Ave, Suite B
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225-756-3488
www.labmt.org
Questions: admin@labmt.org

Violation Notice: Serious Inspection Violation

Payments of Fines are to be received through
Cashier's Check or Money Order Only – Payable to LBMT

Fines & Penalties Schedule:

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Violations Categories and Fines

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This violation notice is regarding a serious violation of the Practice Act or the Professional and Occupational Standards

Notice of Serious Violation – Inspection Violation

Date of Notice	
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Establishment

Establishment Name				Establishment #			
Owner / Agent Name							
Establishment Address							
Suite #		City		State		Zip	

Licensee

Name				License #			
Establishment Address							
Suite #		City		State		Zip	
Business Phone							

NOTICE OF VIOLATION(S):

Findings:

As a result of the serious inspection violation, it has been determined that the above listed Establishment/Licensee has violated the rules of the Practice Act or the Professional and Occupational Standards listed below.

The violation(s) noted above must be corrected within the following designated period:

- G. If you wish to contest a violation(s), the Notice to Contest Violation must be post marked/email by: _____. The form is located on the website under Massage Therapist or Massage Establishment Download Forms Page.
- H. The total for the fines/penalties is \$_____, and must be received by _____, in the form of a Cashier's Check or Money order made payable to LABMT.
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Louisiana Board of Massage Therapy
9619 Interline Ave, Suite B
Baton Rouge, LA 70809

admin@labmt.org
225-756-3489

Attachment: D



Louisiana Board of Massage Therapy
9619 Interline Ave, Suite B
Baton Rouge, LA 70809
225-756-3488
www.labmt.org
Questions: admin@labmt.org

Violation Notice: Subsequent/Repeat
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Fines & Penalties Schedule:

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 - a. Audit Violations
 - b. Inspection Violations
 - c. Serious Inspection violations

Right to Contest Violations:

If a licensee or provider desires to contest any violation issued by the Board, Notice of Intent to Contest the violation must be provided in writing to the Board office within 15 days the date of the Notice of Violation. A Notice of Intent to Contest form shall be found on the LBMT website or is available from the Board office. Upon receipt of such notice to contest, the contesting party will be advised as to the right to resolve the matter with the office or can request a formal hearing with the Board. If a hearing is requested, the contesting party will be provided with a Notice of Formal Disciplinary Hearing, which will include the date, time and location of the hearing, right to representation, and options as to how the hearing will be conducted. For assistance to contest a violation, please contact the office or email admin@labmt.org

Violations Categories and Fines

Audit: If the penalty is based on violations that are discovered by the Board Staff during in-office audits of required filings, registrations or updates, the minimum fine shall be \$100.00. Examples of such violations include but are not limited to failure to timely report to the Board office name or location changes to a license (La. R.S. Chapter 57§3558) or notify the Board office of a Change of Status (Title 46, Chapter 29§2901).

Inspection Violations: If the penalty is based on other violations of any statute, rule or regulation found during any inspection, the minimum fine shall be \$300.00 for the initial violation, \$100.00 for the second violation and \$200.00 for the third violation with the maximum penalty of \$750.00 all violations.

Serious Inspection Violation:

§3558. Massage Establishments - A massage establishment shall not be used as a principal or temporary domicile, shelter, or harbor, or as sleeping or napping quarters for any person unless the establishment is zoned for residential use under a local ordinance. Initial Violation \$1000.00

Chapter 53. Misconduct and Negligence in the Practice of Massage Therapy, §5301. Unprofessional Conduct

aiding, assisting, procuring, or advising any unlicensed person to practice massage therapy, contrary to this rule or to a rule of the department or the board; Initial Violation \$1000.00, Additional Violation(s) \$1000.00

Payment and Corrective Action(s)

Payment of Fines/Penalties: All fines and penalties levied must be paid within 30 days of the date of the Notice of Violation as noted on the violation notice, unless a written notice of intent to contest the violation is submitted to the Board office within 15 days of the date of the Notice of Violation

Correction Actions: If corrective measures are needed to remedy a violation, such actions must be taken and received at the office, with payment within 30 days of the date of the Notice of Violation, or within such time noted in the Notice of Violation. Failure to implement corrective action within the dates provided shall result in a new or subsequent violation being issued with additional fines and penalties. In addition to the other sanctions, the board office may deny a license renewal application or new application until all outstanding corrective actions and fines and penalties are remedied.

Failure to Pay Fine/Penalty: Failure to pay fines and penalties after the repeat and subsequent violation shall result in interest and administrative costs being added to the amount of the initial outstanding fine or penalty. Failure to timely pay outstanding fines and penalties shall result in additional disciplinary action, which could include but not limited to license suspension or revocation. In addition to the other sanctions, the board office may deny a license renewal application or new application until all outstanding fines and penalties are paid in full.

Repeat/Subsequent Violations – Double Fines & Disciplinary Action: A violation is issued against a licensee or provider for the same infraction within a 24-month period, it will be considered a subsequent violation and the penalty or fines involved will be doubled. If the same violation occurs three times or more over a 36 month period, the violations shall be evaluated by the CIO to determine if a hearing before the board will be required.

This violation notice is regarding a violation of the Practice Act or the Professional and Occupational Standards

Notice of Subsequent/Repeat Violation – Inspection Violation

Date of Notice	
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Establishment

Establishment Name				Establishment #			
Owner / Agent Name							
Establishment Address							
Suite #		City		State		Zip	

Licensee

Name				License #			
Establishment Address							
Suite #		City		State		Zip	
Business Phone							

NOTICE OF VIOLATION(S):

Findings:

On _____ an Initial Violation Notice was issued as a result of the findings associated with an inspection on _____. As stated in the Initial Violation and unless a Notice to Contest Violation was received within 15 days of the initial violation, all fines and corrective measures were due within 30 days of the initial violation notice.

The violation(s) noted above must be corrected within the following designated period:

- J. The total for the fines/penalties is \$_____, and must be received by _____, in the form of a Cashier's Check or Money order made payable to LABMT.
- K. Corrective action on violation(s) must be included **with payment**, by _____, unless otherwise noted.

If you have any questions please email or contact the office.

Louisiana Board of Massage Therapy
9619 Interline Ave, Suite B
Baton Rouge, LA 70809

admin@labmt.org
225-756-3489

Attachment: E



Louisiana Board of Massage Therapy
9619 Interline, Suite B
Baton Rouge, LA 70809
225-756-3488
www.labmt.org
Questions: admin@labmt.org

Notice of Intent to Contest Violation

FINES AND PENALTY SCHEDULE

Under authority granted by Louisiana Massage Therapists and Massage Establishment Act, to be uniform in the administration of fines and penalties for violations of the Louisiana Massage Therapists and Massage Establishment Act or the Professional and Occupational Standards for Massage Therapists, the Louisiana Board of Massage Therapy ("Board") adopted a Fine and Penalty Schedule in 2013 to address violations noted on any inspection report, audit, administrative office audit or otherwise brought to the attention of the Board. To review the full Fines and Penalty Schedule please visit our website at www.labmt.org.

Notice of Intent to Contest Violation

This notice must be received at the office within 15 days of the initial violation

Date of Initial Violation

For Establishment

Establishment Name		Establishment #	
Owner / Agent Name			
Establishment Address			
Suite #		City	
		State	
Phone #		Zip	

For Licensee

Licensee Name		License #	
Address			
Suite #		City	
		State	
Phone #		Zip	

Right to Contest Violations:

If a licensee or provider desires to contest any violation issued by the Board, Notice of Intent to Contest the violation must be provided **in writing to the Board office within 15 days the date of the Notice of Violation (or emailed to admin@labmt.org)**. A Notice of Intent to Contest form shall be found on the LBMT website or is available from the Board office. Upon receipt of such notice to contest, the contesting party will be advised as to the right for a formal disciplinary hearing or other options to resolve the matter. If scheduled, the contesting party will be provided with a

Notice of Formal Disciplinary Hearing will include the date, time and location of the hearing, right to representation, and options as to how the hearing will be conducted.

Information Regarding Violation:

Each violation being contested will need to be listed separately and shall include the Violation being contested and the basis to contest the violation. The basis for challenging the violation should be set forth with specific detail. An evaluation of the reasons will be made and depending on the finding, the matter may be resolved without an administrative hearing.

Violation #1

Reason for Contesting Violation #1

Violation #2

Reason for Contesting Violation #2

Violation #3

Reason for Contesting Violation #3

Signature: _____ Date: _____