# LBMT

# Meeting Minutes

8-17-12

1. Call to order

Dr. Tim Hobbs (acting Chairperson) called to order the regular meeting of the Louisiana State Board of Massage Therapy at 10:03 am on 8-17-12 in Baton Rouge, La.

1. Roll call

**Present:** Donna Laseter –Board Member

Francis Johnson – Secretary

Dr. Tim Hobbs- Acting Chair Person

Mary Donker Syvertsen- Board Member

Faith Miller- Treasurer

Staff and public

**Absent:** Suzanne Schwing - CIO

1. Approval of minutes from last meeting

Mary Donker Syvertsen made a motion to amend minutes adding “*with board approval”* on giving Rhonda to conduct necessary business pertaining to move.

“*Mary Donker Syvertsen motion to authorize Rhonda to conduct necessary business pertaining to move with board approval”*

Donna Laseter second the motion to amend minutes as written

The minutes were approved.

Faith Miller abstained

Mary Donker Syvertsen motioned to adopt the minutes.

Donna Laseter seconded the motion.

All approved with one abstaining.

1. Open issues

**Faith Miller- Financial Report**

Total assets- $333,363.00

Total income- $426,886.00

Faith Miller motioned to move the executive report behind the budget report.

Donna Laseter seconded the motion.

All approved.

**Mary Sue Stages, CPA - Budget Report**

Total Expenses $423,313

Total Revenue $ 437,200

Mary Donker Syvertsen motioned to approve the Budget.

Faith Miller seconded the motion.

All approved.

**Rhonda McManus – Executive Director Report**

123 applications for licensure 91 approved

Open position – 94 resumes received, 24 selected to interview, 11 scheduled for interview, 8 interviewed and 3 were considered.

New staff member starts on 8-27-12.

1. Old Business:
2. Mary Donker Syvertsen motioned to amend agenda to move Mr. Doug Allen next.

Faith Miller seconded the motion.

All approved.

**Doug Allen – Website changes**

Changes to website will be upon Rules and Regulation changes.

Menu changes to come.

Mary Donker Syvertsen motioned to accept the credit card policy as written

Faith seconded the motion.

All approved.

**FSBMT resolution information**

Debate about FSTBMT wanting to take over regulation of CE for Massage Therapy.

Mary Donker Syvertsen motioned to take a 5 min break @11:26

Faith seconded the motion.

Meeting called to order @ 11:31 by Dr. Tim Hobbs

Faith Miller motioned to move the office to 14635 Harrell’s Ferry Rd. St 1-A

Francis Johnson seconded the motion.

Motion withdrawn by Faith Miller.

Faith Miller motioned to move office to 2645 O’Neal Lane Ste. E with Ste. C as back up and Harrell’s Ferry Rd. Ste. 1-A as a third option.

Francis Johnson seconded the motion.

3 approved 1 opposed.

Mary Donker Syvertsen motioned to authorize Rhonda McManus to conduct business pertaining to the move.

Faith Miller seconded the motion.

All approved.

**VI. New Business:**

Massage online professor –CE provider status

**Attorney Jack Miller** - Complaint about online massage providers not communicating with LMTs on courses taken.

Complaints about NCBTMB for not providing certificate of approval for course taken.

1. **Attorney Jack Miller -** Advertising issue - Telephone directory ads.

Complaints about LMTs not listing their license numbers in ad.

Francis Johnson motioned “because of the upcoming change in the practice act in 2013 the board elects not to force the rules of the license number in the phone directory. Enforce issues will be addressed in the new rules and regulation in January of 2013.

Mary Donker Syvertsen seconded the motion.

Mary Donker Syvertsen motioned to take a 20 minute lunch break @12:34 PM.

Francis Johnson seconded the motion.

Meeting called to order @ 1:10 PM.

**Rules and Regulations**

Donna Laseter motioned to approve rules and regulations as written.

Francis Johnson seconded the motion.

All approved.

**FSBMT Annual Meeting**

Rhonda McManus - Louisiana is the host state for the meeting.

LBMT membership pays for the delegate that the board elects to represent board.

There is a $250.00 registration fee for each non-delegate attending.

Mary Donker Syvertsen motioned that LBMT sponsor a break @ FSBMT meeting.

Faith Miller seconded the motion.

All approved.

Mary Donker Syvertsen motioned that the board also sponsor board, staff and attorneys for FSBMT annual meeting.

Faith Miller seconded the motion.

All approved.

Board voted to nominate Mary Donker Syvertsen to be the delegate for the LBMT.

**Office Position Titles**

Donna Laseter motioned to move Kathy Farris to Assistant Director at her current salary and benefits.

Faith Miller seconded the motion.

All approved.

**Board Officers**

Dr. Tim Hobbs remains as Acting Chair Person.

Mary Donker Syvertsen motioned to go into executive session.

Francis Johnson seconded the motion.

Mary Donker Syvertsen motioned to approve license applications of Poindexter Kelly and Volton Green.

Faith Miller seconded the motion.

All approved.

Mary Donker Syvertsen motioned to adjourn the meeting.

Faith Miller seconded the motion.

VII. Adjournment

Dr. Tim Hobbs adjourned the meeting at 3:20 PM.

Minutes submitted by: Francis Johnson

Minutes approved by: LBMT Board (Pending)