

LOUISIANA BOARD OF MASSAGE THERAPY

August 11, 2017

Minutes of Board Meeting

PLACE: Louisiana State Archives

TIME: 10:00 AM

3851 Essen Lane

Baton Rouge, LA 70809

CALL TO ORDER- Time 10:03

By: Robin Alexander

ROLL CALL- P=Present A=Absent

Robin Alexander, Board Chair-P

Jeanne "Bunny" Angers, Vice Chair-P

Mary Bel, Treasurer-P

Lisa Coker, Continuing Education Reviewer-P

Antoinette Joseph, Secretary-P

Dixon McMakin, Board Member-P

James "Jim" Steele, Compliant Chief Investigation Officer-P

APPROVE MINUTES- May 12, 2017

Motion to approve minutes made by Jeanne Angers seconded by Dixon McMakin. Motion carried unanimously.

TREASURER REPORT

Financials- Budget- Mary Sue Stages CPA

Motion to approve the Operating Budget of Revenues and Expenditures for the year beginning July 1, 2018 and ending June 30, 2019 made by James Steele seconded by Antoinette Joseph. Motion carried unanimously.

EXECUTIVE DIRECTOR REPORT- Rhonda McManus

The annual Agreed upon Procedures audit is due to the Legislative Auditor by September 30th each year. J. Walker & Associates has been awarded the 3 year contract. Board members were reminded that it is a requirement to complete online training on "Ethics for Public Servants" each year. Computer System Update is back on track. We have requested to be in test mode prior to year-end. There have been 14 complaints filed since the May 12, 2017 board meeting.

Litigation Discussion* OLD BUSINESS:

1. C608065 Section: 22, 19th Judicial District Court

Louisiana Board of Massage Therapy vs. Kayla Perkins Aymond

Motion to go into executive session made by Jeanne Angers seconded by Mary Bel. Motion carried unanimously.

Motion to come out of executive session made by Antoinette Joseph seconded by Lisa Coker. Motion carried unanimously.

1. Draping Policy in Board Rules

Motion to table draping amendments back to the November 2017 board meeting made by Antoinette Joseph seconded by Dixon McMakin. Motion carried unanimously. Public comment made.

Motion to add Rule revision discussion to November 2017 board meeting made by Antoinette Joseph seconded by Jeanne Angers. Motion carried unanimously.

2. Federation of State Massage Therapy Boards

A. Annual Meeting

The annual conference is scheduled for Sept. 28-30, 2017.

3. Agenda Access Policy

Motion to approve the agenda access policy for the LBMT and to modify the agenda request form made by James Steele seconded by Jeanne Angers. Motion carried unanimously.

NEW BUSINESS:

1. Applications for Licensure

A. License Applicant*

Motion to go into executive session made by Antoinette Joseph seconded by Mary Bel. Motion carried unanimously.

Motion to come out of executive session made by Antoinette Joseph seconded by Dixon McMakin. Motion carried unanimously.

1. Karen Tully

Motion to approve licensure made by Jeanne Angers seconded by Antoinette Joseph. Motion carried unanimously.

2. Lauren Brown

Motion to approve licensure made by Lisa Coker seconded by Dixon McMakin. Motion carried unanimously. Public comment made.

3. Autumn Kenney

Motion to approve licensure made by Dixon McMakin seconded by Mary Bel. Motion carried unanimously.

Motion for a lunch recess made by Antoinette Joseph seconded by Mary Bel. Motion carried unanimously.

2. Presentation by Leonard Carollo, FBI

Notes: Human Trafficking was discussed as being: "Force, Fraud and or Coercion." It is the modern day form of slavery worldwide. *Labor Trafficking evolves into Sex trafficking* Questions, and public information, along with reporting suspicious activity should be made to the LBMT and local or state law enforcement.

3. Continuing Education Programs

A. Program for CE Approval /Denial

1. Visceral Manipulation: Abdomen 2 (VM2)

Motion to deny program approval made by Jim Steele seconded by Jeanne Angers. Motion carried unanimously.

2. Neural Manipulation: Peripheral Nerves: Upper Body

Motion to approve program made by Antoinette Joseph seconded by Jeanne Angers. Five approved one abstention.

B. Donna Caire – Letter to the Board

Motion that the board staff reply appropriately to this matter made by Lisa Coker seconded by Antoinette Joseph. Motion carried unanimously.

C. Terry Hurd- Roll Over CEs

Motion to table a review of CEs greater than 12 hours to be carried over to Rules revision discussion at next board meeting made by Jeanne Angers seconded by Mary Bel. Motion carried unanimously.

D. Non-Standard Program Suggestion- Sarah Jo Fridley

Motion for the executive staff of the LBMT to respond when updates and changes will be addressed made by Dixon McMakin seconded by James Steele. Motion carried unanimously.

4. Board Member Expense Report

A. Antoinette Joseph

Motion made to accept and approve Feb 10, 2017 and May 12, 2017 report made by Dixon McMakin seconded by Antoinette Joseph. Motion carried unanimously.

B. James "Jim" Steele

Motion to accept and approve Feb. 10, 2017 report made by Dixon McMakin seconded by Jeanne Angers. Motion carried unanimously.

5. LBMT Educational Ad Campaign

An overview was given on the educational ad campaign that the previous board had voted to allocate funds in the budget to embark on once the new computer system is implemented. LBMT has reached out for assistance from the FSMTB on this project.

6. Attendance –Title 46, Part XLIV, Chapter 11, SS1101- School or Class Attendance

Reviewed and discussed topic.

7. Ponchatoula Fitness Center Establishment Registration Request to Waive Late Fee

Motion to deny waiving late fee made by James Steele seconded by Lisa Coker. Motion carried unanimously.

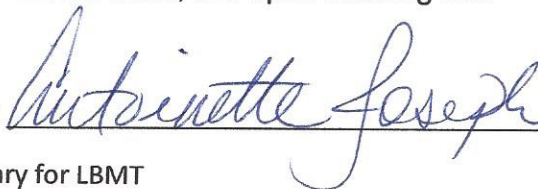
Public Comment: None

Adjournment

Motion to adjourn made by Dixon McMakin seconded by Antoinette Joseph. Motion carried unanimously.

*The Louisiana Board of Massage Therapy reserves the right to enter into Executive Session, if needed, in accordance with La.R.S. 42:16, the Open Meeting Law

Respectively Submitted by:



Antoinette V. Joseph, Secretary for LBMT