



LOUISIANA BOARD OF MASSAGE THERAPY

November 20, 2015

BOBBY JINDAL
GOVERNOR

RE: Continuing Education Certificates

Dear Provider,

As of January 1, 2013, the updated Massage Therapy Practice Act ("Rules") went into effect, requiring specific information on the continuing education certificate a provider is required to issue each participant upon completion of a program. To ensure compliance with the law, this reminder notification is being sent. The information required is stated in the Rules, Title 46, Professional and Occupational Standards, Part XLIV, Massage Therapists, Chapter 37, Continuing Education, §3703:

C. 2. The provider must furnish each participant with a certificate or letter of attendance verifying that the program has been completed. The certificate shall contain the provider's name and number, the title of the program and instructor, the program number assigned by the board, the date, the number of CEU hours, and the licensee's name and license number.

This rule, and additional information in reference to providers and programs, can be found on our website (www.labmt.org) on the home page under the "Louisiana Law" tab, Rules.

As a courtesy, for the past two years, the Louisiana Board of Massage Therapy ("LBMT") has contacted and notified the provider when an incorrect certificate is received at the office and allowed time for a corrected certificate to be issued to the board and the therapist. However, going forward, due to the delay of extended time taken to process the applications, the applicant will be denied under §3703(B) and directed to contact the program provider.

If an incorrect certificate has been issued for programs that may be used for continuing education for license renewal, please reissue a correct one prior to renewal season (January – March) to avoid therapists being denied and/or incurring possible late fees.

As an additional note, all program titles on the certificate *must* read exactly on the certificate as submitted on the program application approved by LBMT.

If we may be of further service to you answering questions or providing additional information, please contact the board office at (225) 756-3488 or admin@labmt.org.

Kindest regards,
LBMT Staff

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