LOUISIANA BOARD OF MASSAGE THERAPY –
Meeting Minutes
January 29, 2024 - Open Board Meeting – TIME: 9:30am

PLACE:
6222 Jones Creek Road
Meeting Room 3
Baton Rouge, LA 70817

Call to Order by Kathie Lea at 9:32 am
Roll Call P=Present A=Absent
Members:

Kathie Lea: Chairperson	P
Rosemary Wilkinson: Secretary	P
Karla Swacker: Treasurer	P
Donna Green: Vice Chair	P
Memry Hodum: CIO	P
Amie Dudzinski	P
Toshii Cooper	P
Sheri Morris: Attorney	P
James Raines: Attorney	P
Mary Sue Stages: CPA	P
Tricia Thibaut, Executive Director	P
Aubry Stagg: Executive Assistant	P
Chandra Wiley: Administrative Assistant	P

Reading of Mission Statement by Chairperson

Public Comment
No Public Comment Given

Business:

1) Approval of Meeting Minutes
   a) Approval of Meeting Minutes from November 3, 2023 Meeting
      Motion to approve presented minutes as submitted made by Karla Swacker, Seconded by Toshii Cooper. Motion carried unanimously.
2) Hearing
   a) Katherine Lemoine
      The application requested that this matter be discussed in Executive Session. A motion to review this application in Executive Session by Donna Green, Seconded by Karla Swacker. No members opposed and the board members entered into Executive Session. Karla Swacker motioned to return to open session, seconded by Donna Green. No members opposed.
      Motion to approve this application subject to successfully completing probationary period and providing quarterly report starting April 1, 2024, along with updating the board of any further legal action by Karla Swacker, Motioned by Toshii Cooper. Motion carried unanimously.
   b) Slidell Sunshine Massage

- Owner: Jing Wang

Rosemary Wilkinson motioned to accept the consent agreement as presented, Karla Swacker seconded. Motion carried unanimously.

c) Rose's Massage 88
   - Owner: Yun Lin

Rosemary Wilkinson motioned to accept the consent agreement as presented, Amie Dudzinski seconded. Motion carried unanimously.

d) Rainbow Spa Li, E4646
   - Owner: Chunzi Li

Karla Swacker motioned to continue this matter to the March 11, 2024, Board Meeting, Amie Dudzinski seconded. Motion carried unanimously.

e) Fengming Xu

The applicant withdrew this application.

f) Spring Health Body Conditioning
   - Owner: Yuan Zuo

Rosemary Wilkinson motioned to accept the consent agreement with a two-year probationary period, Seconded by Karla Swacker. Motion carried unanimously.

g) Shemicya Singleton, LA8319

Kathie Lea and Memry Hodum are recused from this matter.

A motion to review this application in Executive Session by Amie Dudzinski, Seconded by Memry Hodum. No members opposed and the board members entered into Executive Session. Toshii Cooper motioned to return to open session, seconded by Rosemary Wilkinson. No members opposed.

Toshii Cooper motioned to revoke this license and assess all administrative costs as allowable by law and $2,000 fine ($1,000 per violation), Seconded by Rosemary Wilkinson. Motion carried unanimously.

h) Christy Grant, LA9620

Karla Swacker motioned to continue this matter to the March 11, 2024, Board Meeting, Toshii Cooper seconded. Motion carried unanimously.

i) Lana Brooks, LA5019

Memry Hodum was recused from this matter.

Amie Dudzinski motioned to revoke this license and assess all administrative costs as allowable by law and $4,000 fine ($1,000 per violation, Seconded by Karla Swacker. Motion carried unanimously.

j) Ben Li, LA9442

Rosemary Wilkinson motioned to revoke this license and assess all administrative costs as allowable by law and $2,000 fine ($1,000 per violation, Seconded by Toshii Cooper. Motion carried unanimously.

3) James Raines

a) Ahmad Braud, LA9215

Karla Swacker motioned to accept the consent agreement as presented, Memry Hodum seconded. Motion carried unanimously.

b) Alex Legaux, LA9468

Karla Swacker motioned to continue this matter to the March 11, 2024, Board Meeting, Toshii Cooper seconded. Motion carried unanimously.

c) Lifen Hou, LA9801
Karla Swacker motioned to continue this matter to the March 11, 2024, Board Meeting, Donna Green seconded. Motion carried unanimously.

4) Mary Sue Stages, CPA
   a) SFY2025 Budget Approval
   Mary Sue Stages presented the proposed Budget for SFY2025.
   Rosemary Wilkinson Motioned to approve the SFY2025 budget as presented, seconded by Ami Dudzinski. Motion carried unanimously.
5) Treasurer Report
   a) Financials
   The treasurer has reviewed the financial and is satisfied that all were done correctly, including the actual expenses and the budget. The treasurer presented the financials from October and November 2024. Rosemary Wilkinson motioned to accept the financials as presented, seconded by Toshii Cooper.
   b) Fee Change Review
6) Chairperson Report
   a) Law Change Review
   The chairperson formed a Law Review Committee to meet before the next meeting to determine what changes need to be made and to submit to the board before submission.
7) Executive Director Report
   a) 2024 Meeting Schedule
   The board chose the board meeting dates for 2024 as follows: May 10, August 23, October 14, December 9.

Adjournment
Motion to adjourn meeting at 3:00 pm by Amie Dudzinski and seconded by Rosemary Wilkinson. Motion carried unanimously.

[1]Public Comment Policy –Public comments are limited to five (5) minutes per agenda item with the Board's discretion to allow more time if needed.
[2]The Louisiana Board of Massage Therapy reserves the right to enter into Executive Session, if needed, in accordance with LA R.S. 42:16, 42:17, and La. C.E. art. 506.

In accordance with Americans with Disabilities Act, if you need special assistance regarding the meeting, please contact the Louisiana Board of Massage Therapy at 225.756.3488 or at admin@labmt.org.

Respectfully Submitted by: Rosemary H. Wilkinson
Rosemary Wilkinson, Secretary