

**LOUISIANA BOARD OF MASSAGE THERAPY –
Meeting Minutes
August 11, 2025 - Open Board Meeting – TIME: 9:30am**

PLACE:

6222 Jones Creek Road
Meeting Room 3
Baton Rouge, LA 70817

Call to Order by Kathie Lea at 9:31 am

Roll Call P=Present A=Absent

Members:

Kathie Lea: Chairperson	<u>P</u>
Toshii Cooper: Secretary	<u>P</u>
Karla Swacker: Treasurer	<u>P</u>
Donna Green: Vice Chair	<u>P</u>
Memry Hodum: CIO	<u>P</u>
Rosemary Wilkinson:	<u>P</u>
Sheri Morris: Attorney	<u>P</u>
James Raines: Attorney	<u>P</u>
Mary Sue Stages: CPA	<u>P</u>
Tricia Thibaut, Executive Director	<u>P</u>
Aubry Stagg: Executive Assistant	<u>P</u>
Chandra Wiley: Administrative Assistant	<u>P</u>

Reading of Mission Statement by Chairperson

Public Comment¹

No Public Comment Given

Business:

- 1) Approval of Meeting Minutes
 - a) Approval of Meeting Minutes from May 12, 2025 Meeting
Motion to approve presented minutes as submitted made by Donna Green,
Seconded by Karla Swacker. Motion carried unanimously.
- 2) Hearings
 - a) Soft Hands E4990
Motion to revoke the license for Soft Hands and to assess a \$3,000 fine and appropriate administrative and legal costs for proceedings by Karla Swacker.
Seconded by Toshii Cooper. Motion carried unanimously.
 - b) Asian Spa E5231
Motion to revoke the license for Asian Spa and to assess a \$3,000 fine and appropriate administrative and legal costs for proceedings by Karla Swacker.
Seconded by Donna Green. Motion carried unanimously.
 - c) Qiuyue Wang LA9471
Motion to revoke the license for Qiuyue Wang and to assess appropriate administrative and legal costs for proceedings by Karla Swacker. Seconded by Toshii Cooper. Motion carried unanimously.

- d) WWD Massage E5055
Motion to revoke the license for WWD Massage and to assess a \$3,000 fine and appropriate administrative and legal costs for proceedings by Karla Swacker. Seconded by Donna Green. Motion carried unanimously.
- e) Maybee Spa
Motion to deny the license for Maybee Spa by Karla Swacker. Seconded by Rosemary Wilkinson. Motion carried unanimously.
- 3) James Raines
 - a) Strawberry Massage & Spa E5343
Motion to accept the Voluntary Surrender of license as presented by Karla Swacker. Seconded by Donna Green. Motion carried unanimously.
 - b) Steven Clemons LA10249
Motion to accept the Voluntary Surrender of license as presented by Karla Swacker. Seconded by Donna Green. Motion carried unanimously.
 - c) Nicole Taylor
Motion to accept the Consent Agreement as presented by Karla Swacker. Seconded by Donna Green. Motion carried unanimously
 - d) Kathleen Vaughan
Motion to accept the Consent Agreement as presented by Karla Swacker. Seconded by Rosemary Wilkinson. Motion carried unanimously
- 4) Mary Sue Stages, CPA
 - a) Financial
The CPA presented the financials from March, April, May and June 2025.
 - b) Budget Amendment
Motion to amend the FY 24/25 budget by Karla Swacker. Seconded by Memry Hodum. Motion carried unanimously.
- 5) Treasurer Report /
 - a) Financials
The treasurer has reviewed the financial reports, credit card and bank statements from March, April, May and June 2025, and found them to be in order.
- 6) Executive Director Report
 - a) Changes to Fines and Penalties Schedule
Motion to amend the Fines and Penalties schedule as presented by the Executive Director to include \$1,000 fine per Serious Inspection Violation by Karla Swacker. Seconded by Memry Hodum. Motion carried unanimously.
 - b) ED Check Signature Approval
Motion to allow the executive director to issue check payments to Advanced Investigative Technologies up to \$3500 with a single signature by Karla Swacker. Seconded by Memry Hodum. Motion carried unanimously.
- 7) Chairperson Report

Adjournment

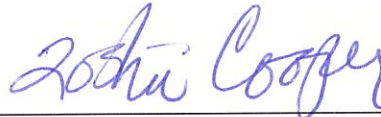
Motion to adjourn meeting at 2:34 pm by Karla Swacker and seconded by Toshii Cooper. Motion carried unanimously

¹Public Comment Policy –Public comments are limited to five (5) minutes per agenda item with the Board’s discretion to allow more time if needed.

²The Louisiana Board of Massage Therapy reserves the right to enter into Executive Session, if needed, in accordance with LA R.S. 42:16, 42:17, and La. C.E. art. 506.

In accordance with Americans with Disabilities Act, if you need special assistance regarding the meeting, please contact the Louisiana Board of Massage Therapy at 225.756.3488 or at admin@labmt.org.

Respectfully Submitted by:



Toshii Cooper, Secretary