

**Louisiana Board of Massage Therapy**  
**PROFESSIONAL LICENSE RENEWAL INFORMATION 2026**

As everyone is aware the website is NOT available for online renewals due to the data breach back in October.

**Renewal FAQ for 26/27 Renewal Year**

Having the ability to renew licenses online has been the top priority since the security breach of the website in October. Unfortunately the renewal function will not be available for this renewal season. *As per the 2/27/20256 & 3/19/2026 emails sent to all licensees* - Because all renewals are required by rule to be received by March 31<sup>st</sup>, each year, **the Board is advising that RENEWALS be MAILED to the office to ensure that renewals are received by the March 31<sup>st</sup>, 2026 deadline.**

**What happens if I don't receive my license by March 31<sup>st</sup>, 2026?**

- The Board understands not having licenses until after the expiration date is causing much frustration and concern since licenses until after the expiration date. Understandably the Board will **NOT hold licensees and businesses responsible for a processing delay that could not be avoided.** It is important to note that at this time NO licenses are being processed by the office. Although we anticipate that the office will have the ability to renew within the next two weeks, this means processing will begin close to, or after the expiration of ALL license on March 31<sup>st</sup>.

**I was told there was an extension beyond the March 31<sup>st</sup> deadline.**

- No – the issue with the website is causing a **processing delay** and the same rules apply as with each renewal year. As long as your renewal packet is complete, and received or postmarked for 3/31, there is no penalty. **It is advised when sending your renewal to the office to use tracking services to ensure delivery.**

**The office only takes appointments - can I drop of my renewal?**

- Although it is advised to send your renewal to the office postmarked by 3/31/2026 - **Yes**, the office will be open to the public and renewals can be dropped off  
Monday – Friday 9am to 3pm until March 31<sup>st</sup>, 2026. Please follow the below instructions
  1. Renewals packets must be in sealed envelopes with your name/business name on the envelope
  2. Renewal packets are to be dropped off in the bins located in reception area
  3. Renewals cannot be completed in the office, nor can they be reviewed or approved by staff
  4. Do NOT leave renewals in the mailbox

**How and when will I receive my license?**

Rest assured that the office will be working as quickly as possible to input and process renewals. Due to the size of the office temporary staffing has been brought in to assist with processing. The office will be emailing and posting updates on the website regarding the status of renewals.

- As always, renewals are processed in the order received, the later the renewal is received, the later the license is received.
- Once processed, licenses will be emailed unless otherwise indicated on the renewal form.

## **PROFESSIONAL LICENSE RENEWAL INSTRUCTIONS**

- a. **Renewals, Continuing Education (C.E.U's) & Working Establishment:** Each license expires March 31st each year regardless of when the initial registration was completed. First year applicants are not required to take CEU's their first year but must renew regardless of when the initial registration was received.
- b. It is the licensee's responsibility to **only take Louisiana State Registered** continuing education as shown on the LABMT website and the **certificates submitted have the required LCEU#** course number on the certificate.. If the provider did not put the LCEU# on the certificate contact the provider and write the number on the certificate. Do not assume your CEU is approved unless verified on the LBMT website. This includes association continuing education such as the AMTA, ABMP or FSMTB. Each course must be registered with the board by the provider. To review the approved course list please see the LABMT website.
- c. **CEU Transcripts will not be accepted** (Example, association transcripts such as the AMTA of all courses taken) Certificates of completion must be included the renewal packet.
- d. **Carry-over CEU hours** - Any CEU's beyond the required 12 taken the **prior** renewal year, can be carried over for ONE renewal cycle. For example, if 24 CEU's were taken between April 1<sup>st</sup>, and March 31<sup>st</sup> for the prior renewal year, 12 of the extra CEU's can carry over to the next renewal cycle. **It is the responsibility of the licensee to submit the carry over CEU's for the next renewal cycle.**
- e. **Establishments & Solo Practitioner Registrations** - No massage therapist shall work at an establishment that is not licensed by the Board. Establishment License and Solo Practitioner Registration number(s) are required for renewal. It is the therapist responsibility to ensure this information is provided and that they are working at a registered Establishment or registered as a Solo Practitioner. Therapist who work from their home or offer Mobile Massage are NOT required to register as a Solo Practitioner. Please review the FAQ page under Massage Establishments on the LBMT website for clarification. Massage establishments shall NOT include working in a physician's office, physical therapy facility, chiropractic office or higher education sports facility.



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 www.labmt.org  
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Louisiana **Professional License Renewal**  
**Renewal Fee: \$125.00**  
 Cashier's Check or Money Order Only – Payable to LBMT  
 Late Fee: \$100.00 if received or postmarked after March 31st

<b>Date</b>		<b>License #</b>	
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**I understand that my license will be emailed unless otherwise indicated here.**

- **Do not** email my license, only send to the mailing address listed below **YES**
  
- **Are you currently living out of state and NOT practicing in Louisiana.** **YES**      **NO**

**Contact Information: Home address only must be a place of residence, cannot be a place of business or PO Box**

First		Last	
Street			Suite/Apt#
City	State	Zip	
Email	Phone Number		

**Mailing Address:**

Street			
Suite/Apt#	City		
State	Zip		

**Name of Professional Location #1**

If you have no other address were you are working, please put your home address in this box.

**Home** (P.O. Box will not be accepted)      **Hide this location from searches**      **Yes**      **No**

Street			
Suite/Apt#	City		
State	Zip		

**Professional Location #2**

Establishment Name				Establishment #		
Establishment Address						
Suite #	City	State	Zip			
Business Phone						

**Professional Location #3**

<b>Establishment Name</b>					<b>Establishment #</b>			
<b>Establishment Address</b>								
<b>Suite #</b>		<b>City</b>		<b>State</b>		<b>Zip</b>		
<b>Business Phone</b>								

**Professional Location #4**

<b>Establishment Name</b>					<b>Establishment #</b>			
<b>Establishment Address</b>								
<b>Suite #</b>		<b>City</b>		<b>State</b>		<b>Zip</b>		
<b>Business Phone</b>								

**Professional Location #5**

<b>Establishment Name</b>					<b>Establishment #</b>			
<b>Establishment Address</b>								
<b>Suite #</b>		<b>City</b>		<b>State</b>		<b>Zip</b>		
<b>Business Phone</b>								

**Do you have a trial pending, or have you ever been convicted, plead guilty or no contest to:**

- a) Any type of felony: **Yes** **No**
- b) Any type of sexually related misdemeanor: **Yes** **No**
- c) **If “Yes”** provide details on a separate sheet and submit any relevant documents (court pleadings, arrest records, etc.) to be reviewed. Not providing this information will delay processing.
- d) Have you ever been refused, revoked, suspended, encumbered or otherwise restricted any professional license by any state?

**Yes** **No** **If “Yes”** what were the circumstances, please explain on separate sheet

**I am a first year applicant and not required to take CEU’s until the next renewal cycle** **YES** **NO**

**I have carry over CEU from the last renewal season which I have attached** **YES** **NO**

**Continuing Education Courses for 2026 Renewals Must Be Taken Between 4/1/2025 to 3/31/2026  
Carryover Continuing Education Courses Must Be Taken Between 4/1/2024 to 3/31/2025**

List CEU course information below for each course, including any carry over CEU's from the previous renewal year, list those as well as including a copy of the certificate.

Date Taken	LCEU#	Course Name	CEU Credits
<b>Please use additional sheet if needed ---Total</b>			

**Please Remember to Include All CEU Certificates – Including Certificates for Any Carry-over CEU's**

**I certify that:**

The undersigned does hereby certify to be the person referred to on the application and the statements contained herein are true and correct and understand that any incorrect and or incomplete renewals will be returned via USPS along with payment. This includes working at establishments that are not licensed, establishments that require solo practitioner registrations, as well as CEU's that are not registered/approved by the Board (LCEU#). If your renewal is returned and not resubmitted correctly by March 31<sup>st</sup> a late fee of \$100.00 will be required. Any renewal not received by March 31st will require a \$100.00 late fee.

The undersigned further certifies to have read and understands the Louisiana Revised Statutes Title 37. Professions and Occupations Chapter 57. Massage Therapists and Establishments and RULE Title 46 PROFESSIONAL AND OCCUPATIONAL STANDARDS Part XLIV Massage Therapists and will comply with all requirements set forth therein.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_