LOUISIANA BOARD OF MASSAGE THERAPY –
Meeting Minutes
November 3, 2023 - Open Board Meeting – TIME: 9:30am

PLACE:
6222 Jones Creek Road
Meeting Room 3
Baton Rouge, LA 70817

Call to Order by Kathie Lea at 9:30 am
Roll Call P=Present A=Absent
Members:

Kathie Lea Love: Chairperson	P
Rosemary Wilkinson: Secretary	A
Karla Swacker: Treasurer	P
Donna Green: Vice Chair	P
Memry Hodum: CIO	P
Amie Dudzinski	A
Toshii Cooper	P
Sheri Morris: Attorney	P
James Raines: Attorney	P
Mary Sue Stages: CPA	A
Tricia Thibaut, Executive Director	P
Aubry Stagg : Executive Assistant	P
Chandra Wiley: Administrative Assistant	P

Reading of Mission Statement by Chairperson

Public Comment[1]
No Public Comment Given

Business:
1) Approval of Meeting Minutes
   a) Approval of Meeting Minutes from September 25, 2023 Meeting
      Motion to approve both presented minutes as submitted made by Karla Swacker, Seconded by Donna Green. Motion carried unanimously.
2) Hearing
   a) Sports Massage , E4509
      - Owner: Qingfeng Zeng

      Karla Swacker motioned to revoke this license and assess appropriate administrative costs for proceedings as authorized by law and assess applicable fines. Seconded by Donna Green. Motion carried unanimously.
   b) Serenity Massage
      - Owner: Yun Lin

      Karla Swacker motioned to deny this application and assess appropriate administrative costs for proceedings as authorized by law. Seconded by Rosemary Wilkinson. Motion carried unanimously.
3) Mary Sue Stages, CPA

a) Financials
Mary Sue Stages presented the financial statements for September 2023. The actual to budget was also presented to the board.

4) Treasurer Report

Treasurer has reviewed the financial and is satisfied that all were done correctly, including the actual expenses and the budget. Karla Swacker motioned to ask the CPA and Executive Director to investigate ways to maximize income and/or interest and make necessary actions, including but not limited to LAMP. Seconded by Toshii Cooper. Motion carried unanimously.

5) Human Trafficking Training
   a) Leigh Rice, EBRSO
   This training was provided to present board members, legal counsel and staff members. Also in attendance for this training from AIT: Jessica Menard, Lacey Robin, Somiya Thomas and Alon Frazier.
6) Chairperson Report
   The chairperson advised the board on the FSMTB conference they attended in San Diego.
7) Executive Director Report
   a) Approval to expand process to deny license applications at the office.
   The board advised the Executive Director to continue the current intent to deny process in the office. The only change needed for this process is that the applicants will be given the opportunity to schedule a hearing before the board instead of the current process of immediately scheduling aboard hearing.

Adjournment
Motion to adjourn meeting at 12:55 pm by Karla Swacker and seconded by Toshii Cooper. Motion carried unanimously

[1]Public Comment Policy –Public comments are limited to five (5) minutes per agenda item with the Board's discretion to allow more time if needed.
[2]The Louisiana Board of Massage Therapy reserves the right to enter into Executive Session, if needed, in accordance with LA R.S. 42:16, 42:17, and La. C.E. art. 506.

In accordance with Americans with Disabilities Act, if you need special assistance regarding the meeting, please contact the Louisiana Board of Massage Therapy at 225.756.3488 or at admin@labmt.org.

Respectfully Submitted by: Rosemary Wilkinson, Secretary