**LOUISIANA BOARD OF MASSAGE THERAPY –**
**Meeting Minutes**
**June 12, 2023 - Open Board Meeting – TIME:** 9:30am

**PLACE:**
Louisiana State Archives
3851 Essen Lane
Baton Rouge, LA 70809

***Call to Order by Kathie Lea at 9:37 am***
***Roll Call P=Present A=Absent***
**Members:**

| | |
|---|---|
| Kathie Lea: Chairperson | P |
| Rosemary Wilkinson: Secretary | P |
| Karla Swacker | P |
| Donna Green | P |
| Memry Hodum | P |
| Amie Dudzinski | P |
| Sheri Morris: Attorney | P |
| James Raines: Attorney | P |
| Mary Sue Stages: CPA | A |
| Tricia Thibaut, Executive Director | P |
| Aubry Leiva: Executive Assistant | P |
| Chandra Wiley: Administrative assistant | P |

Reading of Mission Statement by Chairperson

***Public Comment[1]***
No Public Comment Given

***Business:***
1. Oath of Office
    1. Amie Dudzinski

Motion made by Karla Swacker to amend the agenda by moving the Chairperson's report before the Application Review. This motion was seconded by Rosemary Wilkerson. The motion carried unanimously.

2. Approval of Meeting Minutes from March 17,2023 board meeting
    Motion to approve minutes as submitted made by Karla Swacker, Seconded by Rosemary Wilkerson. Motion carried unanimously.
3. Hearing
    1. Alex Legaux LA9468
    The CIO recused themselves from the proceedings.
    Karla Swacker made a motion to sequester the witnesses, this motion was seconded by Rosemary Wilkerson, no members opposed.
    Rosemary Wilkerson motioned for the board to enter into executive session, this motion was seconded by Karla Swacker, no members opposed

Karla Swacker motioned for the board to return to regular session, this motion was seconded by Amie Dudzinski, no members opposed
This matter will be continued until the September 25,2023 regular board meeting to provide both attorneys the ability to present their own facts and findings.

4. Chairperson Report
    1. EBRP Massage Establishment Ordinance
        Karla motioned for authorization for Sheri Morrie to get a declaratory opinion from the Attorney General regarding this ordinance. This motion was seconded by Donna Green. No members opposed.
    2. Verification of English Proficiency
        Karla motioned for authorization for Sheri Morris to get a declaratory opinion from the Attorney General regarding the verification of English proficiency for applicants and licensees. This motion was seconded by Donna Green. No members opposed.
5. James Raines
    1. Establishment Applications
        a. Q3 Spa – owner: Shuqun Zhou
            Motion to confirm denial of application made by Karla Swacker. This motion was seconded by Amie Dudzinski. No members opposed
        b. LA Massage – owner: Yong Li
            Motion to confirm denial of application made by Karla Swacker. This motion was seconded by Donna Green. No members opposed
6. Contract Review
    1. Sheri Morris
        Karla Swacker motioned to approve this contract beginning July 1,2023. The motion was seconded by Amie Dudzinski. No members opposed
        a. Resolution
            The resolution was signed by the board secretary.
    2. James Raines
        Karla Swacker motioned to approve this contract beginning July 1,2023. The motion was seconded by Rosemary Wilkerson. No members opposed
        a. Resolution
            The resolution was signed by the board secretary.
    3. Advanced Investigative Technologies
        Rosemary Wilkerson motioned to approve this contract beginning July 1,2023. The motion was seconded by Amie Dudzinski. No members opposed
    4. Mary Sue Stages
        Amie Dudzinski motioned to approve this contract beginning July 1,2023. The motion was seconded by Karla Swacker. No members opposed
7. Treasurer Report
    The treasurer presented the financials for the 2022-2023 fiscal year until March 31,2023. No concerns noted

8. Executive Director Report
    1. FSMTB Membership Renewal
       Karla Swacker Motioned to renew the renewal. This motion was seconded by Amie Dudzinski. No members opposed
    2. Summary Suspension Meeting Date
       July 21,2023 is the date set by the board for Summery Suspension hearings.

The Executive Director notified the board members of current outstanding complaints. All regional inspections will be completed by the end of the fiscal year. The executive director gave a report of renewal revenue.

**Adjournment**
**Motion to adjourn meeting at 2:30 pm by Karla Swacker and seconded by Amie Dudzinski. Motion carried unanimously**

1Public Comment Policy –Public comments are limited to five (5) minutes per agenda item with the Board's discretion to allow more time if needed.
2The Louisiana Board of Massage Therapy reserves the right to enter into Executive Session, if needed, in accordance with LA R.S. 42:16, 42:17, and La. C.E. art. 506.

In accordance with Americans with Disabilities Act, if you need special assistance regarding the meeting, please contact the Louisiana Board of Massage Therapy at 225.756.3488 or at admin@labmt.org.

Respectfully Submitted by: Rosemary H. Wilkinson
Rosemary Wilkinson, Secretary