LOUISIANA BOARD OF MASSAGE THERAPY –
Meeting Minutes
September 25, 2023 - Open Board Meeting – TIME: 9:30am

PLACE:
6222 Jones Creek Road
Meeting Room 3
Baton Rouge, LA 70817

Call to Order by Kathie Lea at 9:29 am
Roll Call P=Present A=Absent

Kathie Lea: Chairperson	P
Rosemary Wilkinson: Secretary	P
Karla Swacker: Treasurer	P
Donna Green: Vice Chair	P
Memry Hodum: CIO	A
Amie Dudzinski	P
Toshii Cooper	P
Sheri Morris: Attorney	P
James Raines: Attorney	P
Mary Sue Stages: CPA	A
Tricia Thibaut, Executive Director	P
Aubry Leiva: Executive Assistant	P
Chandra Wiley: Administrative Assistant	P

Reading of Mission Statement by Chairperson

Public Comment
No Public Comment Given

Business:
1) Approval of Meeting Minutes
   a) Approval of Meeting Minutes from June 12, 2023 Meeting
   b) Approval of Meeting Minutes from July 21,2023 Meeting
      Motion to approve both presented minutes as submitted made by Karla Swacker, Seconded by Amie Dudzinski. Motion carried unanimously.
2) Oath of Office: Toshii Cooper
3) Hearing
   a) Thomas Simon
      Mr. Simon requested that this matter be discussed in Executive Session. A motion to review this application in Executive session by Karla Swacker, Seconded by Amie Dudzinski. No members opposed and the board members entered executive session. Rosemary Wilkinson motioned to return to open session, Seconded by Karla Swacker. No members opposed.
      Motion to approve the application subject to a one (1) year probation period by Karla Swacker, Seconded by Amie Dudzinski. Motion carried unanimously.
   b) Sports Massage , E4509
      - Owner: Qingfeng Zeng

Karla Swacker motioned to continue this matter to the November 3, 2023 board meeting, seconded by Rosemary Wilkinson. Motion carried unanimously.

c) Essential Oil Body Care
   - Owner: Fenqin Xia

   Karla Swacker motioned to deny this application and assess all applicable administrative costs, Seconded by Rosemary Wilkinson. Motion carried unanimously.

d) At Glamour Spa
   - Owner: Yue Zhen Lan

   Karla Swacker motioned to deny this application and assess all applicable administrative costs, Seconded by Rosemary Wilkinson. Motion carried unanimously.

e) Cuixia Sun

   Karla Swacker motioned to deny this application and assess all applicable administrative costs, Seconded by Rosemary Wilkinson. Motion carried unanimously.

f) Relax 2 Spa
   - Owner: Lili Wei

   Rosemary Wilkinson motioned to approve this application conditional on compliance with consent agreement presented to the board, seconded by Amie Dudzinski Motion carried unanimously.

g) Sunny and Now
   - Owner: Jin Chen

   The owner of this establishment requested that their application be withdrawn. Karla Swacker motioned to approve the withdrawal of the application and to assess all applicable administrative costs, seconded by Rosemary Wilkinson. Motion carried unanimously

h) Rose Massage 506
   - Owner: Hongxia Wang

   Karla Swacker motioned to deny this application and assess all applicable administrative costs, Seconded by Rosemary Wilkinson. Motion carried unanimously.

i) Rainbow Spa Li
   - Owner: Chunzi Li

   Karla Swacker motioned to continue this matter to the January 2023 board meeting, seconded by Rosemary Wilkinson. Motion carried unanimously.

j) QQ Spa
   - Owner: Mingxiang Huang

   Karla Swacker motioned to deny this application and assess all applicable administrative costs, Seconded by Rosemary Wilkinson. Motion carried unanimously.

k) New Star Massage
   - Owner: Zushi Huang

   Karla Swacker motioned to deny this application and assess all applicable administrative costs, Seconded by Rosemary Wilkinson. Motion carried unanimously.

l) Enjoy Spa
   - Owner: Zhenli Yuan

   The owner of this establishment requested that their application be withdrawn. Karla Swacker motioned to approve the withdrawal of the application and to assess all applicable administrative costs, seconded by Rosemary Wilkinson. Motion carried unanimously

m) Meme Spa
   - Owner: Kiet The Su

   Karla Swacker motioned to deny this application, Seconded by Rosemary Wilkinson. Motion carried unanimously.

4) Treasurer Report

   The treasurer presented the financials, including budget to actual comparison, for April, May, June and July 2023. Treasurer has determined that all financials were reviewed and in line with acceptable standards.

5) Chairperson Report
   a) Interstate Compact

   The chairperson will travel to the FSMTB meeting.

6) Executive Director Report

   The executive director updated the board of the submission of report regarding the 2021 Legislative Audit findings. The Executive Director informed the board that the projected implementation date of the new website is May 2024.

   a) AG opinion regarding NPDB (National Practitioner Data Bank)
      Amie Dudzinski motioned for board counsel to obtain an opinion from the LA State Attorney General regarding NPDB, Seconded by Donna Green. Motion carried unanimously.
   b) 2024 Meeting Schedule
      Meetings will be on January 29, 2024 and March 11, 2024.

Adjournment
Motion to adjourn meeting at 3:24 pm by Karla Swacker and seconded by Rosemary Wilkinson. Motion carried unanimously

1Public Comment Policy –Public comments are limited to five (5) minutes per agenda item with the Board's discretion to allow more time if needed.
2The Louisiana Board of Massage Therapy reserves the right to enter into Executive Session, if needed, in accordance with LA R.S. 42:16, 42:17, and La. C.E. art. 506.

In accordance with Americans with Disabilities Act, if you need special assistance regarding the meeting, please contact the Louisiana Board of Massage Therapy at 225.756.3488 or at admin@labmt.org.

Respectfully Submitted by: Rosemary Wilkinson, Secretary