

**LOUISIANA BOARD OF MASSAGE THERAPY –
Meeting Minutes
August 31, 2026 - Open Board Meeting – TIME: 9:30am**

PLACE:

6222 Jones Creek Road
Meeting Room 3
Baton Rouge, LA 70817

Call to Order by Kathie Lea at 9:38 am

Roll Call P=Present A=Absent

Members:

Kathie Lea: Chairperson	P
Rosemary Wilkinson: Vice Chair	P
Karla Swacker: Treasurer / Secretary	P
Memry Hodum: CIO	P
Toshii Cooper:	A
Sheri Morris: Attorney	P
James Raines: Attorney	P
Mary Sue Stages: CPA	P
Tricia Thibaut, Executive Director	P
Aubry Stagg: Assistant Director	P

Reading of Mission Statement by Chairperson

Public Comment¹

No Public Comment Given

Business:

- 1) Approval of Meeting Minutes
 - a) Approval of Meeting Minutes from May 11, 2026 Meeting
Motion to approve presented minutes as submitted made by Rosemary Wilkinson, Seconded by Memry Hodum. Motion carried unanimously.
- 2) Hearings
Rosemary Wilkinson motioned to enter executive session to discuss the hearings. Seconded by Memry Hodum. Motion carried unanimously by a roll call vote.
Karla Swacker motioned to return to regular session to ask questions of office staff and legal. Seconded by Memry Hodum. Motion carried unanimously.

Rosemary Wilkinson motioned to enter executive session to discuss the hearings. Seconded by Memry Hodum. Motion carried unanimously by a roll call vote.
Karla Swacker motioned to return to regular session. Seconded by Rosemary Wilkinson. Motion carried unanimously.

- a) Hugo Urrea
Motion to deny the application for professional licensure based on the documentation submitted by Karla Swacker. Seconded by Rosemary Wilkinson. Motion carried unanimously.

- b) Ji Li
Motion to deny the application for professional license renewal based on the documentation submitted by Karla Swacker. Seconded by Rosemary Wilkinson. Motion carried unanimously.
- c) Ruicai Zhu
Motion to deny the application for professional licensure based on the documentation submitted by Rosemary Wilkinson. Seconded by Memry Hodum. Motion carried unanimously.
- d) Chunying Li
Motion to deny the application for professional licensure based on the documentation submitted by Rosemary Wilkinson. Seconded by Memry Hodum. Motion carried unanimously.
- e) Bingrong Fu
Motion to deny the application for professional license renewal based on the documentation submitted by Rosemary Wilkinson. Seconded by Memry Hodum. Motion carried unanimously.
- f) Hong Yao
Motion to deny the application for professional license renewal based on the documentation submitted by Rosemary Wilkinson. Seconded by Memry Hodum. Motion carried unanimously.
- g) Li Hong Jiang
Motion to deny the application for professional license renewal based on the documentation submitted by Rosemary Wilkinson. Seconded by Karla Swacker. Motion carried unanimously. Memry Hodum is recused from this matter
- h) LiLi Wang
Motion to deny the application for professional license renewal based on the documentation submitted by Rosemary Wilkinson. Seconded by Memry Hodum. Motion carried unanimously.
- i) Nan Jiang
Motion to deny the application for professional license renewal based on the documentation submitted by Rosemary Wilkinson. Seconded by Memry Hodum. Motion carried unanimously.
- j) Yonghong Zhang
Motion to deny the application for professional license renewal based on the documentation submitted by Rosemary Wilkinson. Seconded by Memry Hodum. Motion carried unanimously.
- 3) James Raines
 - a) Wen Sun
Motion to continue the scheduled hearing and summary suspension to the next board meeting on October 26, 2026 by Karla Swacker. Seconded by Rosemary Wilkinson. Motion carried unanimously.
 - b) Bingchen Cai
Motion to continue the scheduled hearing and summary suspension to the next board meeting on October 26, 2026 by Karla Swacker. Seconded by Rosemary Wilkinson. Motion carried unanimously.

- c) Xiuling Jiang
Motion to continue the scheduled hearing and summary suspension to the next board meeting on October 26, 2026 by Karla Swacker. Seconded by Rosemary Wilkinson. Motion carried unanimously.
- d) Li Yuan Teng
Motion to continue the scheduled hearing and summary suspension to the next board meeting on October 26, 2026 by Karla Swacker. Seconded by Rosemary Wilkinson. Motion carried unanimously.
- e) Chanice Boudreaux
Motion to accept the Consent Agreements as presented by Karla Swacker. Seconded by Rosemary Wilkinson. Motion carried unanimously. Kathie Lea is recused from this matter.
- f) QuanQian Kong
Motion to accept the Consent Agreement as presented by Karla Swacker. Seconded by Memry Hodum. Motion carried unanimously.
- g) Windy Spa / Yu Jia
Motion to accept the Voluntary Surrender of Windy Spa's Establishment License and the Consent Agreement for Yu Jia's Professional License as presented by Karla Swacker. Seconded by Rosemary Wilkinson. Motion carried unanimously. Memry Hodum is recused from this matter.
- 4) Treasurer Report
 - a) Financials
The treasurer has reviewed and presented the financial reports, LAMP Balance, credit card and bank statements from April, May, June and July of 2026, and found them to be in order.
- 5) Mary Sue Stages, CPA
 - a) Financials
The CPA presented the financials from the most recent fiscal year and amendments to the 25/26 Fiscal Year Budget. Motion by Rosemary Wilkinson to accept the financial report as presented and the line-item amount amendments to the budget to account for the hiring of temporary help during renewal season. Seconded by Karla Swacker. Motion carried unanimously.
- 6) Chairperson Report
 - a) Compact
The Chairperson gave an update on the status of the proposed Massage Therapy Compact (IMpact).
- 7) Executive Director Report
The Executive Director updated the board on staffing changes and the progress of the new website.
 - a) CBD Continuing Education Course
Motion to approve the presented CBD Continuing Education Course by Rosemary Wilkinson. Seconded by Memry Hodum. Motion carried unanimously.

Adjournment

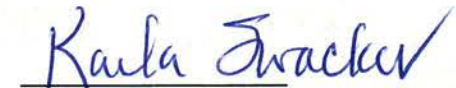
**Motion to adjourn meeting at 1:44 pm by Karla Swacker and seconded by Rosemary Wilkinson.
Motion carried unanimously**

¹Public Comment Policy –Public comments are limited to five (5) minutes per agenda item with the Board’s discretion to allow more time if needed.

²The Louisiana Board of Massage Therapy reserves the right to enter into Executive Session, if needed, in accordance with LA R.S. 42:16, 42:17, and La. C.E. art. 506.

In accordance with Americans with Disabilities Act, if you need special assistance regarding the meeting, please contact the Louisiana Board of Massage Therapy at 225.756.3488 or at admin@labmt.org.

Respectfully Submitted by:


Karla Swacker, Secretary